

## KEYINGHAM PARISH COUNCIL

Chairman Cllr D Clark  
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Keyingham  
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Clerk Julia Billaney  
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Ottringham  
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### Minutes of the meeting of the Keyingham Parish Council held via 'Zoom' on Wednesday 14<sup>th</sup> April 2021.

#### Present:

Cllr D. Clark (Chair)  
Cllr J. Clark  
Cllr J. Duncan  
Cllr J. Lee  
Cllr R. Lawton  
Cllr L. Maxwell  
Cllr M. Sigston  
Cllr M. Smith  
Cllr R. Thompson  
Cllr M. Ward

#### Apologies:

Cllr D. Dooley

#### 1. Public Participation:

Two members of the committee from Holderness Vikings ARLFC attended the meeting via Zoom. [BR] and [RW] shared plans for the creation of new club facilities with the PC. It was noted that a longer lease would help facilitate the process of securing grant funding for the developments.

Vikings Committee members requested:

- 1.1 'Support in principle' from the Parish Council to proceed with their plans.
- 1.2 Support from the Parish Council to acquire more competitive quotes for the repair of the ground.
- 1.3 To collaborate on the purchase and siting of a memorial bench for [JT]

Parish Council Members offered 'support in principle' for the plans to develop the club facilities and wished committee members well with their efforts to secure the necessary funding.

The Council offered administrative support to seek competitive quotes for ground repairs. **Action Clerk.**

#### a. Declaration of Interests

- a) to record declarations of interest in respect of agenda items listed below
- b) to note dispensations given in respect of agenda items listed below

Declarations and dispensations were recorded as follows:

Cllr. R. Lawton: Allotments

Dispensation for attendance was recorded for Cllr. Len Haxby

#### b. Approval of the Minutes of the Previous Meeting

The minutes of the meeting held on Wednesday 10<sup>th</sup> March were approved.

### 3.1 Actions and Matters Arising from the minutes not covered by the agenda.

None

### 4. Correspondence

4.1. Council discussed email from resident [NW] requesting clarification regarding several matters relating to Boyes Lane Amenity Area. **Action Clerk** to respond.

4.2. PC Members noted instructions received from PKF Littlejohn, External Auditors, regarding year-end procedures. **Noted.**

4.3. Councillors noted with regret the email from ERYC Rural Funding Team stating that Keyingham Parish was not in scope of the Tedder Hill Wind Farm Fund, despite earlier indications to the contrary. **Noted.** It was **resolved** to continue to investigate other potential funding opportunities. **Action Clerk.**

5. **Accounts for Payment** It was **resolved** to pay the following:

#### Accounts received in March for Payment in April 2021

Payee	Description/Reference	Net	VAT	Total	A/C Ref
J Billaney	Clerk's Salary			<b>973.40</b>	P01
HMRC	NI for Clerk for March			74.39	P01
	<b>Total</b>			<b>74.39</b>	
BT (STO)	Business Line for Parish Clerk: calls, rental, internet charges	44.45	8.89	<b>53.34</b>	P20
J Billaney	Printer Ink			35.69	P08
D Kinnear	Stamps & postage	36.78		36.78	P08
	Stationery	52.13	10.40	62.53	P08
	Repairs to salt spreader			29.08	P07
	<b>Total</b>			<b>164.08</b>	
HAPS (STO)	Grounds Maintenance	730.83	146.17	<b>877.00</b>	P11
Brook St. Agency Street Cleaner	Invoice: 30869653	90.30	18.06	108.36	
	Invoice: 30856173	90.30	18.06	108.36	
	Invoice: 30842383	90.30	18.06	108.36	
	Invoice: 30828415	90.30	18.06	108.36	
	Invoice: 30814801	90.30	18.06	108.36	
	<b>Total</b>			<b>541.80</b>	
Wel Medical	Defibrillator Cabinet	395.00	79.00	<b>474.00</b>	NP
ERYC	Salt Bin Maintenance	258.00	51.60	<b>309.60</b>	P29
ERYC	Cemetery Rates	80.71		<b>80.71</b>	P16
Play Insp Company	Annual Inspection	175.00	35.00	<b>210.00</b>	P17
Sunk Is. Gdn Centre	Compost & Soil	80.00		<b>80.00</b>	P16
Feeney Clean	Cleaning Bus Shelters	50.00		<b>50.00</b>	P32
<b>Total Payments</b>				<b>3,888.32</b>	

## Receipts:

Holderness Vikings	Rental for the year (inc 75% reduction: Covid Relief)	250.00	
Burial Fees	(inc. unbanked funds from prev. months)	781.00	
Allotment Rents	(inc. unbanked funds from prev. months)	824.5	
<b>Total receipts</b>		<b>1,855.00</b>	

## 6. Planning Matters & Developments:

- 6.1 21/008917/PLF Single storey extension to the rear of Rise House, 5 Manor Garth, Keyingham, HU12 9SQ. It was **resolved to support** the application subject to neighbour's comments.
- 6.2 21/00852/PLF Change of use and siting of static Caravans/ Lodges to land south of Jarina, Marsh Lane, Keyingham, HU12 9SU. It was agreed to seek further detail regarding the application.

## 7. Reports from representatives of Sub-Committees:

### a. Playing Fields:

- (i) In response to the request to quotes for the pruning of trees on Eastfield Road Amenity area where branches are overhanging the highway one quote was considered. It was resolved to seek one further alternative quote. **Action Clerk.**
- (ii) Discussion of the report received from the Play Inspection Company following the recent inspection of equipment on Saltaugh Road and Eastfield Road Amenity Areas. Councillors requested that this item be deferred to the May meeting to allow them to study the report in detail. **Deferred.**

b. Allotments: It was noted that all plots were currently taken and all rents and bonds collected.

c. War Memorial: *No new matters to consider.*

d. Churchyard: *No new matters to consider.*

### e. Cemetery:

- (i) Councillors considered the prices submitted by two suppliers for summer planting. It was resolved to purchase plants following the completion of control measures to discourage rabbit damage to planting.

f. Streets & Verges: It was noted that ERYC Highways team had now re-commenced work on renewing road markings in villages along the A1033 and that it was anticipated that work in Keyingham would form part of this schedule. Councillors requested that a commencement be sought. **Action Clerk.**

### g. Boyes Lane

- (i) **Grant Application** The Clerk reported that the feedback received in response to application to the Tedder Hill Wind Farm Fund on behalf of the Boyes Lane Charity confirmed that Keyingham was not in scope of the fund. *Item 4.3 refers.* A further potential source of funding had been signposted by the team but did not offer funding to the level required by the project. It was resolved to continue to investigate future potential sources of funding. **Action Clerk. Cllr Lee & Cllr Lawton.**

h. Village Plan: It was noted that the replacement cabinet for the defibrillator was now in situ and working well.

## 8. Councillors Forum: information & Future Business:

Date and time of next meeting: **A regular meeting of the PC and AGM is scheduled to take place before the end of May 2021. Government guidance pending. Date and time and venue to be confirmed.**

*Please notify the Clerk of items for the agenda by 5.00pm on 5<sup>th</sup> May 2021.*