

KEYINGHAM PARISH COUNCIL

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Minutes of the meeting of Keyingham Parish Council held in the Village Hall Keyingham on 10th October 2018.

Present: Cllr J. Parsons, Chair

Cllr J. Clark

Cllr D. Clark

Cllr L. Haxby

Cllr J. Kinnear

Cllr R. Lawton

Cllr L. Maxwell

Cllr M. Sigston

Cllr S. Moss

Cllr R. Thompson

Cllr S. Tindall

Apologies:

Cllr J. Lee

Cllr D. Dooley

1. Public Participation

1.1 The Parish Council received a representation on behalf of residents of Keyingham regarding traffic congestion in Ings Lane, in particular the junction of Ings Lane with the A1033. It was noted that sections of the road are narrow, and that parking on pavements and yellow lines is a frequent hazard.

Residents expressed concerns regarding the proposal to create a one-way system in Ings Lane, as this would affect the routes taken by delivery vehicles

Residents acknowledged that the issue would not be easy to resolve and that in the short-term it may be possible to request more frequent visits by traffic patrols.

Action Clerk.

1.2 Following the recent 'approval with conditions' of plans for the Mount Airey development, Planning ref: residents asked that the PC monitor condition (d) relating to access, to ensure that the pedestrian and vehicular access are safe and sufficient.

It was noted that condition (d) relates principally to access *within* the site rather than access *to* it, and it was resolved to provide feedback to ERYC that the external access to the site should be taken into account and monitored as the development progresses.

Action Clerk.

1.3 Church members provided an update on the work planned to improve the welfare facilities, including a toilet, sound system and hearing loop. It was noted that the Church path, in particular the eastern end, was disturbed by tree roots. Cllr Lawton confirmed that an arrangement for restitution was in hand.

The council were asked to consider a request to prune or remove a tree in the south west corner of the Church Yard. It was resolved to contact ERYC Trees and Landscapes for advice. **Action Clerk**

2. Declaration of Interests

- a) to record declarations of interest in respect of agenda items listed below
- b) to note dispensations given in respect of agenda items listed below

Declarations and dispensations were recorded as follows:

Cllr J. Kinnear : Allotments
 Cllr R. Lawton: Allotments
 Cllr S. Tindall : Allotments
 Cllr S. Moss: Waudby Garth

3. Approval of the Minutes of the Previous Meeting

The minutes of the meeting held on Wednesday 10th October were approved with the following amendments: Points of accuracy:

- 3.1 Cllr Kinnear be recorded in the list of members present.
- 3.2 It was resolved that the record of receipts should reflect that the donation received for the Defibrillator was tendered by L Haxby, rather than R Haxby.

3.1 Actions and Matters Arising from the minutes not covered by the agenda

None noted.

4. Correspondence

- 4.1 Humber and Wolds Rural Action Newsletter Spring/ Summer 2018. (Circulated).
- 4.2 Surveillance Camera Commissioner: Update for parish and Town Councils on the use of surveillance in public places and its relationship to the Protection of Freedoms act 2012. (Noted).
- 4.3 Invitation from Ottringham Parish Council to attend Chairman’s Sunday and Harvest Festival Service, St Wilfrid’s Church Ottringham 4.00pm, 14th October 2018. (Noted).
- 4.4 Nalc Newsletter (Circulated).
- 4.5 Letter from Mrs R Haxby, on behalf of the Environmental Committee/Steering Group for the Keyingham Heritage Trail, listing the proposed sites for the first10 plaques throughout the village and requesting PC consent to display a plaque near to the war memorial and Village Cross.
 It was noted that in each case the current residents had been contacted and responses to date had been entirely positive. A copy of the letter to residents describing the project how to participate, including voluntary contribution to costs, was circulated.
 It was resolved to grant permission for the siting of a plaque near the war memorial.
- 4.5 Email from WEL Medical confirming the cost of purchasing a second Defibrillator (with cabinet) of £ 1,500.00.
 It was resolved the place an order for the Defibrillator. Action Clerk.
- 4.6 Email from Julie Lidster on behalf of the Standards Committee notifying members of forthcoming dates of Standards Committee Hearings. (Circulated)
- 4.7 Letter from Director of Public Affairs drawing members attention to Scam-Mail. (Circulated)
- 4.8 Invitation from the Keyingham Branch of the Co-op to Boyes Lane Recreation Ground join in a celebration of charitable enterprises on 24th November 2018. (Noted)

5. Accounts for Payment:

It was resolved that the following accounts be approved for payment for the month of October:

Clerk	Salary	£875.00
HMRC	Tax & NI Clerk (JB)	£50.73
HMRC	Tax & NI Clerk (JS)	£428.72
BT	Install Business Line	£230.40

J. Lee	Computer Equip	£910.00
J Billaney	Telephone Equip	£34.99
HAPS	Grounds Maintenance	£877.00
RD Sharp	Hedge Cutting	£108.00
Brook Street LTD	Street Cleaning	£194.26
AJACS	Audit	£203.00
J Kinnear	Bird Deterrent Strips	£24.99
Kalkwik	Printing Newsletters	£127.00
Premier Paving	Repair Allotment Entrance	£600.00
Feeney Clean	Bus Shelters	£50.00
WP Everingham	Maintenance of War Memorial	£1555.92
Total Cheques		£6,271.01

<u>Imprest</u>	<u>Petty Cash</u>	
Clerk	SOS Office/Printing	£5.75
J Kinnear	Teak Oil	£9.95
		£15.70

5.1. Receipts:

ERYC	Precept	£20,000.00
L. Haxby	Donation: Defibrillator	£1,000.00
R. Haxby	Donation: Plaques	£ 30.00

5.2 Amendment to Bank Mandate

It was noted that a new bank mandate had been completed and submitted, awaiting confirmation of changeover to new Clerk.

5.3 Audit Statement

It was noted that the confirmation statement from Messrs Littlejohn, External Accountants, has been on display in the Notice Board beside the war memorial from 18th September 2018 in accordance with statutory duty. No requests to view the accounts received to date.

6. Planning Matters & Developments

6.1. Planning Application Ref: 18/02381/PLF 'The Croft', Ottringham Road, Keyingham.

It was noted that the proposal had been withdrawn.

6.2 Planning Application Ref: 18/01879/OUT Erection of nine dwellings, Mount Airey, Chapel Lane, Keyingham.

Outcome: Granted with 5 conditions.

(Item 1.2 Public Participation refers to condition (d) Access. It was resolved to comment on the approved plan regarding the External Access to the site. **Action Clerk.**

6.3 Planning Application Ref:18/02470/STPLF Engineering and excavation for creating a wet grassland habitat, Thorn Marsh, Bellcroft Lane, Thorngumbald.

Members noted the plans and reflected that the likely impact of the development on Keyingham Parish would be minimal.

6.4 An updated map of the Planning Enforcement Areas for the East Riding of Yorkshire was received and circulated.

7. Reports from Representatives of Sub Committees:

a) Playing Fields

To address the issues of standing water previously discussed, it was proposed that the surplus soil left over from the creation of the Multi Use Games Area be used to level the ground to prevent pooling/ standing water. Potting of the dyke was also discussed and it was resolved to seek the advice of an appropriate contractor. **Action Cllr Lawton.**

It was noted that due in part to high winds, broken trees/tree branches were an on-going issue and would be attended to as required, as this contributed to debris blocking the drainage grille impeding the flow of water in the ditch.

An informal estimate for the repair of a further section of fencing was reported to be in the region of £800.00. A written estimate to be obtained. **Action Cllr Lawton.**

The council received a report of a broken waste pipe from kitchen of the facility of the Vikings club house, and paving stones impeding the disabled access through the facility towards the MUGA. It was resolved to write to request that this be attended to. **Action Clerk.**

It was noted that the repair to the broken gatepost at the entrance to the allotments (playing field entrance) had been completed, and that the bird deterrent spikes had been fitted to the cross-bars of the swings and were effective.

The Clerk reported that TC Cook regretted that they were currently unable to offer a date for the commencement of repair of the chain-link fence surrounding the Eastfield Road Play Area. Members agreed to review at the next meeting.

b) Allotments

It was resolved that the clerk would write to the allotment holders in November to make arrangements for payment of rents in the Rainbow Room on specified days throughout December and January. **Action Clerk.**

c) War Memorial

Work on cleaning and repair of the War Memorial had been completed, including re-gilding of the lettering on each of the plaques and an account presented for payment. The cost of the work was less than the original quote as it had been possible to complete the maintenance without the use of scaffolding.

An email dialogue and original quotes from WP Everingham relating to a request from a resident to add a name to the memorial were circulated. It was resolved to request a new quote for the proposed addition and discuss further at the next meeting.

Action Clerk.

It was confirmed that the arrangements for the Remembrance Day Parade would proceed as usual with a service in the Chapel from 10.00 am, followed by a parade to the War Memorial at 10.45. Service of remembrance at the War Memorial 11.00 led by Sister Gwen Agar, with representatives of the British Legion. Cllr Parsons to lay the wreath on behalf of the PC. The Chair thanked Cllr Lee for ensuring that arrangements for street closure were in place.

d) Churchyard

Reports were received on maintenance of paths and requests for pruning of trees. Item 1.3 refers.

e) Cemetery

The proposal to purchase fresh bulbs was supported, to proceed as soon as convenient.

Action Cllr Kinneer and Cllr J. Cark

f) Streets & Verges

A broken water main was noted on the grass verge outside Keyingham Garage, and The Rectory on the main A1033 Withernsea to Hull Road. It was resolved to notify Yorkshire Water. **Action Clerk**

In the same Area it was reported that tree branches were overhanging the road in close proximity to overhead cables. It was resolved to notify Yorkshire Electricity. **Action Clerk.**

The paint spillage outside 46 Waudby Garth had been attended to by the ER Highways & Environment Team and was much improved.

It was reported that the sign in Langdale Drive, Keyingham, was of the older, concrete construction and was not positioned safely. It was resolved to contact the Highways Dept to request removal. **Action Clerk.**

g) Boyes Lane

As previously discussed, the next stages for the development of this amenity area will form part of the agenda for the November meeting in relation to electrical supply and with regard setting the precept for the forthcoming year. Dressing the surface of the road with road 'filings' and rolling to compact the surface will form part of the works.

h) Village Plan

Update on progress towards the Heritage Trail was received in Correspondence – item 4.5. refers.

It was resolved to proceed with order for a second defibrillator - item 4.6 refers.

8. Councillors Forum: Information/Future Business

8.1 It was noted that the discussion of a possible future venue for the Scouts was on-going but could only be formally considered in the context of a firm proposal or request.

8.2 It was noted that the Village Hall had entered a bidding round for funds to improve the facilities and if successful would form part of the discussions in subsequent meetings.

8.3 It was noted that the St Nicholas Church Harvest Festival would take place at 10.30 on Sunday 14th followed by Lunch, all welcome.

8.4 The PC received an invitation from St Nicholas Church to decorate a Christmas tree in the Church as part of an event taking place between 6th – 16th of December 2018.

8.5 It was resolved that the review meeting prior to the formal meeting for the setting of the Precept for the following year would take place at 7.00pm on 5th December 2018.

Date and time of next meeting: **7.30pm Wednesday 14th November 2018.**

Please notify the Clerk of items for the agenda by Wednesday 7th November 2018.