

**Minutes relating to a meeting of the Keyingham Parish Council which was held on Tuesday 11th
October 2016 in the Church Rooms at 7-30pm**

Present; Cllr D Clark, Cllr J Clark, Cllr D Dooley, Cllr L Haxby, Cllr J Kinnear, Cllr R Lawton,
Cllr J Lee (V.Chair), Cllr S Moss, Cllr J Parsons (Chair), Cllr R Thompson.

Members of Public; Four

This meeting would be recorded.

Chairman welcomed everyone to the meeting and invited a resident to provide members with information regarding a planning application. He spoke at length, but councillors felt that as the resident wasn't the applicant, they could only advise that he seeks permission to speak at the relevant ERYC planning meeting at County Hall.

Apologies for absence...Cllr S Tindall (holiday)

Min.2195...Declarations of Interest (the Parish Council Model Code of Conduct Order 2012) to record any declarations of interest by members in respect of any items on this Agenda.

Cllrs Kinnear, Lawton & Lee pecuniary for Item 11 (Allotments) & Cllr Lee pecuniary for Item7 (accounts)

b) requests for a dispensation. None

Min.2196...Co-option of new councillor. At this point the Chairman brought Agenda Item 13 forward as the candidate was present. Mrs Lesley Maxwell was interested in joining the Parish Council. Chairman proposed that she be accepted. Seconded by Cllr J Clark. Show of hands was unanimous and Mrs Maxwell was invited to join the meeting but could not participate in any discussion until the paperwork is completed. Clerk asked Mrs Maxwell to arrange a time this week when the documents etc could be signed.

Min.2197...Clerk's Update.

- Clerk has contacted Patrington P.C to invite residents to take up vacant plots in the allotments. This has been received favourably.
- Still no word from ERYC on road markings in the village, especially on Station Road.
- Clerk has written to Graham Stuart MP, Mrs Edmiston and pupils of Keyingham Junior School and the Hull Daily Mail & Gazette thanking them for attending the official opening of the MUGA on Friday 30th September. The HDM photographs of the event were really good and will be on the school website shortly.
- Another allotment tenant has given up his 1/2 plot.

Min.2198...Acceptance of the Minutes of the meeting held on 13/09/2016.

Proposed by Cllr D Clark, Seconded by Cllr Lawton. Majority in favour. Cllr Lee was absent from that meeting.

Min.2199...Correspondence.

a...ERNLLCA Booking Forms for "Grievance & Disciplinary Procedures" training event. No interest.

b...Healthy Homes Project. Looking for volunteers. Noted.

c...Boretree Xmas Tree price list. Passed to Cllr Lawton. Agenda item for November.

d...Playing field report. Noted

e...KCOM changes to services. Noted

f...Parish/Town Release from Humberside Police for Aug & Sept. Noted. No police presence at the last surgery!

g...Copies of HAPS Spraying Certificate & Commercial Waste Carriers Certificate.

h...ERNLLCA Newsletters. Circulated by e-mail and hard copies to the three members without I.T

i...ERYC Commuted Sums Survey. Copied to Cllr Lee who has completed it and returned to ERYC.

j...E-mail from Patrington PC Clerk advising that allotment offer would be made at their meeting on 10th Oct.

k...E-mail from Cllr Tindall. Deferred to MUGA item.

l...Clerks & Councils Direct Mag. Passed to Cllr Thompson.

Min.2200...Accounts**Payments.**

Wages	821-35
Post Office Ltd	258-10 2/4 Tax & NI
HAPS	858-90 gardening contract
HAPS	168-00 allotment clearing
J Lee	12-06 reimbursed fuel PC lawnmower
KALLKWIK	127-20 "Forward" newsletters (Village Plan)
J Simpson reimbursed	21-45 reimbursed MUGA refreshments (Chairman's Allowance)
Zurich Municipal Insurance	162-30 interim MUGA insurance cover
#HAGS SMP	68,940-70 MUGA invoice # ?
Brook Street (UK) Ltd x 4 cheques	357-12 Agency Fees 17/09, 24/09, 01/10, 08/10
Yorkshire Water	4-04 Boyes Lane
Feeny Clean	50-00 Bus shelter cleaning
Imprest	19-49 Petty cash

Total **2,860-01**

Receipts

ERYC 1/2 Precept	£19,000-00
Everingham H/Stone C Greaves	150-00
Repaid to PC by Clerk	4-03

£19,154-03

The Pavilion Account has now been closed and the remaining funds (£51,331-12p) transferred to the Community A/C pending invoice settlement.

Brook Street (UK)Ltd cheque in current cheque book for 22/10 signed for and 29/10, 05/11, &12/11 in spare new book as books go for internal audit around 22/10 when accountant returns from holiday.

Accounts approved? Proposed Cllr D Clark, Seconded by Cllr L Haxby. Majority in favour. Cllr Lee did not vote.(DOI)

a) update on defibrillator. Cllr Lawton has been unsuccessful in obtaining a favourable response from HICA or the Ship Inn regarding the positioning of a second defibrillator. Defer to November meeting.

A Poppy Wreath is to be ordered for Remembrance Sunday (13th November) Road Closure has been organised by Cllr Lee.

e)HAGS SMP Account was discussed at great length. Some councillors felt that this should not be paid until the work was completed as per the contract. The access was not as originally agreed, and had been changed without the knowledge of the full council. It was accepted that the white lining will be done once the tarmac has settled, and a panel needs to be replaced as it was damaged in transit. Cllr Lee felt the job had been done and should be paid for now. Chairman suggested paying 95% of the bill now and the remainder when everything was satisfactory. The question of this being legal or not was asked but no-one had the answer. Eventually the Chairman called for a vote regarding payment. Five were in favour of paying the full bill now and five were against. Chair had the casting vote and agreed it should be paid once the contractors had agreed to correct the faults. There are 30 days to pay it (at the Chairman's discretion.)

Min.2201...Developments.a) 16/03098/PLF. To erect a detached garage & 2 bay windows to south elevation at 2 Osborne Drive. Councillors had concerns that as with many applications, a detached garage ended

up as extra living accommodation. Subject to the neighbours agreement, members had no further comments.

b) 16/03117/PLF. Erection of a two-storey extension and alterations to existing ancillary building to allow residential accommodation in connection with disused mill following part demolition of existing (revised scheme of 15/02979/PLF. Disused windmill, Mill Rd Keyingham. Please see note at start of meeting.

Decisions by ERYC. 16/02044/CM Gas grid entry & associated plant at Mill Nurseries, Ottringham Rd. Granted with conditions.

15/01162/OUT. Change of use for agricultural workers dwelling for B Jackson & daughters. Withdrawn.

PP/05203846. Lean-to extension to existing storage distribution warehouse & re-cladding at Premier Plant Producers, East End Nurseries Ottringham Rd. Granted.

Min.2202...MUGA update. Cllr D Clark pointed out the concerns as e-mailed to all councillors by Cllr Kinnear following the official opening of the MUGA on 30th September and asked if Cllr Kinnear wished to add any further comments. She declined. Cllr Clark, Cllr Lee, Cllr Lawton and Chairman had attended a meeting with Mr Mark Gornall, Sales Director for HAGS SMP to discuss the access/exits on the site. The main concerns from Cllr Kinnear were that these differed from the original plans. One easy access chicane was agreed on the long side, and a further one was asked for at a later date for the opposite side. Neither was provided, just narrow openings at each end behind the goals. Cllr Clark could not remember the subject of disabled access being discussed, but there will be a post installation inspection when everything is in place. It might be possible to install a bespoke gate at the back of the netted area. This would incur an additional cost of £2,500-00 +VAT. Agreed that this would need to be done to rectify the situation.

Min.2203...Health & Safety a) Emergency Access on MUGA .

Cllr Kinnear is concerned that the current assess/exits are not suitable. They are too narrow and it had been pointed out that in the event of an accident/injury to a person a stretcher could be used sideways to enter the pitch, but could not exit with a person on board. This causes concern re health & safety issues. The access measures 50cm and the Falcon 6 stretcher measures 53.5cm. A smaller scoop stretcher is 43cm wide but this would depend on the size of the casualty.(This information was provided by Yorkshire Ambulance Service.)

b) General access for all (inclusion) In order to meet current European standards, a width of 90cms is required to accommodate a wheelchair or pushchair. The playing field committee stressed that they didn't want wheelchairs or pushchairs on the pitch in case injuries were caused by the footballs. Unfortunately the Disability Discrimination Act 1995 would take a dim view of this. "Equality & Diversity" Act 2010 ensures equal treatment and equal opportunity, where no-one is held back because of who they are or where they come from.

Clerk read out an e-mail from Cllr S Tindall regarding the Disability Act. She also recommended withholding payment of the account until the MUGA was completed as per the original requirements. Chairman pointed out that as the request for two chicane entrances was not Minuted it is difficult to follow that up.

All councillors, employees and agents of the Council must seek to eliminate discrimination, advance equality of opportunity and foster good relationships within all communities.

There is no current legislation dictating that outdoor play areas safety should be managed and assessed via playground inspectors but the British Standards Institute, the Health & Safety executive and insurance companies recommend this as a matter of best practice.

At this point (8-30pm) Ward Councillor David Tucker arrived. Chairman suggested suspending Standing Orders to allow Cllr Tucker to address the meeting.

Cllr Tucker reported on the SHAPE meetings and asked the Clerk if she had received an e-mail about forthcoming workshops to be held in Patrington on 28th October between 11am-4pm. The clerk said no.

There is concern regarding the policing situation in this area and the Chief Constable is to meet with Cllr Tucker in the next week.

"Grantscape" have announced that there is funding available from Dong Energy for parishes within 3K of the Humber coastline. £465,000 p.a. over 20years is the offer (up to £50,000)per applicant.

Recruitment is ongoing for First Responders. Cllr Lawton reported that Keyingham is used to have 15, but following a dispute with Yorkshire Ambulance Service, there is now only one.

There are issues with calling 111 and 999 and it is hoped this problem will be resolved.

Finally a councillor asked about accesses/exits for the MUGA. Cllr Tucker replied the Parish Council must ensure access is available to all and the facility to evacuate in an emergency is required.

Chairman thanked Cllr Tucker for his report and he left the meeting.

Standing orders were resumed at 8-45pm

Min.2204...Sub committee updates.

.1 Playing field..inspection report given to the Clerk for the file. Paint etc has been purchased to freshen up the swings and play equipment. Mr D. Kennedy has offered to help.

The dyke is in need of urgent attention and needs cleaning out and repotting. Cllr Lee suggested employing a hydraulic engineer but this is very expensive. Defer until later date.

Cllr Lawton reported that the Vikings would like a bench placed outside their containers and asked if the cost could be split 50-50 between themselves and the Parish Council. To be placed on November Agenda as it is finance.

b) **The Garth...** No problems.

.2 Allotments...Another tenant has given up his plot as he is finding it difficult to manage.

Contract gardener has strimmed and weedkilled 3 plots which were in a mess. Suggestion made to purchase strong black plastic sheets to cover the ground now it has been tidied. 10 will be required to start. Clerk to sort.

.3 Churchyard...No problems.

.4 Cemetery...Looking good.

.5 War Memorial... No word on funding. Poppy Wreath to be ordered for Remembrance Sunday.

.6 Streets & Verges... Footpath outside no.1 Ebor Manor is in poor state of repair where bushes are trailing across highway. Clerk to contact ERYC.

.7 Boyes Lane...A resident and his wife have erected a fence to protect their beehives. The bees will arrive in Spring.

Cllr Lee has applied for £15,000 from WREN in order to purchase a container to store equipment on the field.

The Boyes Lane committee have also been awarded £6,000 from EON to purchase items for the project.

Min.2205...Village Plan. Cllr Haxby reported that wood is being ordered for new planters. Geraniums will be bought to replace those which are either diseased or spoiled by the ERYC spraying operator

Bulbs will be bought for the Main Rd. planters.

The idea of heritage plaques to be erected on places of interest is still being pursued. Residents have been approached and are in agreement.

Min.2206...Councillors Forum. A resident from Northfield has notified the Parish Council that a Residents Association which was formed some years ago is to be revamped. A meeting will be held on November 1st in the Rainbow Room of the village hall at 10am and councillors are welcome to attend.

Members were not sure if the association included residents who have bought their council houses or not. To be clarified.

Cllr Haxby felt that the group must have a Constitution. ERYC are paying for the hire of the Rainbow Room for meetings.

b) Cllr Lee has asked if anyone is willing to donate a Xmas Tree for the Memorial Garden. Cllr Lawton has priced a tree at around £70.

c) Cllr Haxby asked that thanks to the MUGA team for their hard work should be recorded.

Meeting closed 9-45pm