

Minutes relating to a meeting of the Keyingham Parish Council which was also the Annual Parish Meeting held on Tuesday 12th April 2016 in the Church Rooms at 7-30pm. This was preceded by the A.G.M of the Boyes Lane Recreation Ground (Charity No.504147) at 7pm.

Chairman Cllr J Parsons welcomed everyone to the meeting and called upon Cllr R Lawton to give the Annual Report for Boyes Lane Recreation Ground. (Attached at the end of these Minutes)

Chairman thanked Cllr Lawton for a concise report.

Cllr Lawton felt that monies could be borrowed from other budgets if required. Cllr Simpson disagreed and pointed out that there was no point in having budget control as advised by the Audit Commission if the amounts weren't adhered to. Clerk gave a financial report up until 31/03/2016. The Annual Return for the Charity Commission has been accepted.

The Annual Parish Report was given by Cllr J Parsons.

Since the last Elections three new councillors joined the Parish Council. In spite of continuous requests, no-one else is interested.

On the Saltaugh Rd playing field a new exercise area has been installed and paid for from Commuted Sums (monies paid by developers for open spaces). The lower age limit is 13 years.

A defibrillator has been installed at the Village Hall and was paid from an ERYC Local Grant Fund.

Progress is being made to have a litter picker for Keyingham. An Agency has been approached to help.

Clerk has obtained a projector free of charge from ERYC for planning documents (in July no paper ones will be sent)

Boyes Lane has new fences and gates installed.

Parish Council Standing Orders are to be updated shortly. Cllr Simpson and Chairman will organise this.

The Budget required for 2015/16 was £45,350. A precept was £38,000. Of £48,000 in the pot £34,000 was spent leaving a surplus of £14,000.

The £50,000 promised to the Keyingham Board School project will not now be required by the committee.

Risk Assessments have been reviewed and an additional item is in place.

End of Report.

Mr Ian Lanham advised that the remaining funds from the KBS (approx. £4,000) will be shared among groups who apply to the committee and are successful. Forms may be obtained from Mrs Rosalie Haxby. The closing date is 30th April.

Mr Lanham then gave a brief outline to two outline planning applications which have been received by the Parish Council. One is for 48 houses behind The Croft on Ottringham Rd. The second one is for 12/13 properties behind Manor Garth.

Mr Lanham reported that the figures were slightly lower than stated in the application for 54 and 15 due to the loss of a small parcel of land on each site that will be lost to house building by virtue it being on the very edge of a flood zone, and that most probably will be required for open space provision in each case. In the case of the Croft it was confirmed that this figure could be further reduced should land be allocated for an extension to the playing field if required. The proposal at the Croft was considered to provide an environmental gain as sadly farming, particularly intensive livestock, can present certain challenges when sited close to residential housing. The site has a significant number of pigs and planning permission was granted earlier for 2 new pig houses of which only one has been erected to date.

It was confirmed that the existing access was to be used as entry to the site. Finally, the relatively small size of each allocation would be more accommodating to the smaller local builders and in addition to the Key 3 allocation which will in all probability have to be marketed to the much larger and possibly national enterprises.

End of Report.

Chairman thanked Mr Lanham for his update on the situation and proceeded with business.

Present; Cllr D Clark, Cllr J Clark, Cllr L Haxby, Cllr D Kinnear (V.Chair), Cllr J Kinnear, Cllr R Lawton, Cllr J Parsons (Chair) Cllr R Simpson, Cllr R Thompson, Cllr S Tindall.

Apologies for absence; Cllr J Lee (holiday) Cllr S Moss (Folk Club rehearsal)

Members of public; 3

Min.2129....Declarations of Interest (The Parish Council Model Code of Conduct Order 2012)) to record any declarations of interest by members on this Agenda.

Cllrs D.Kinnear, J Kinnear, R Lawton, S Tindall all pecuniary for Allotments.

Cllr J Clark, pecuniary for Developments (The Croft) Cllr R Simpson pecuniary for Developments (23 Albemarle) Rd and pecuniary should the Clerk's salary be debated. Also non-pecuniary as member of ERNLLCA executive committee.

b) Requests for a dispensation...none.

Min.2130...Clerk's Update. No queries from the Minutes.

- School crossing patrol update. ERYC interviewing later this month.
- Tree stumps reminder for Cemetery (01/04)
- Reminder to Mr M. Jackson landowner. No reply again.
- Telephone kiosk glass smashed. Clerk reported to BT who responded. (01/04)
- Thanks to Cllr Lee for erecting dog bins on the Garth.
- Thanks to Cllr Thompson & Cllr Lawton for disposing the poppy wreaths.
- Letters of apology sent to 3 relatives for damage to bushes.
- Reported to Streetscene clogged ditch near Griffiths Way cut-through.
- Employment Agency info. Circulated to all councillors.

Min.2131...Acceptance of Minutes of the meeting held on 08/03/2016. Proposed acceptance Cllr Simpson
Seconded Cllr J Kinnear. All in favour.

Min.2132...Correspondence

- 1..No Drinking Zones in Keyingham info
- 2..ERNLLCA District meeting in Easingtom 7-30pm. Clerk & Cllr Simpson to attend.
- 3..ERNLLCA Newsletter. Circulated.
- 4..Fields in Trust. Passed to Cllr Lawton.
- 5..Police Reports for Keyingham & Parish /Town Release. On table.
6. Invite to ERYC 20th Anniversary Service at Beverley Minster. Chair unable to go. Cllr Simpson & Clerk will go.
- 7..Safe & Sound grant. Not means tested any more. Noted
- 8..Connecting Communities Grant. Passed to Cllr D Clark.
9. Request for allotment. In place.
- 10..Local Government Transparency in England. Noted.
- 11..Brownfield sites. Circulated to all. Noted
- 12..Keyingham School request for improved parking etc. Clerk to reply.
- 13.. Request from Vikings for a Gala Day on the playing field 11/06 10am -2pm. Granted.
- 14..Vintage Machinery Weekend 18/19 June. Granted.
- 15..Electoral Update. Noted
- 16..C.I.L. Charging Zones. Noted.
- 17..Notice of Election. Police & Crime Commissioner (Humberside) In notice-board
- 18..Guide to Community Responsibilities. Noted.
- 19.. E-mail from Trish Kilner, YAS defibrillator trainer, in response to PC note of thanks.
- 20..Star Councils Nominations. Noted
- 21..ERYC response re blocked gully in front of the War Memorial.
- 22..ERYC Parish & Planning Liaison meeting 07/06 at County Hall . 6-8pm Cllr D Kinnear will attend.

Min.2133..Accounts

Clerk read out the Governance Statement and noted responses from councillors. The Annual Return was then read out to the satisfaction of the councillors. Return signed by the Clerk & Chairman.

Cllr Parsons thanked the Clerk for once again keeping the finances in order. However the Clerk felt that the procedure was slightly different this year and may incur comments from the External Auditor.

Payments

Wages	£ 814-47
Tax & NI 4/4	255-30
A. Johnson (Audit)	420-60
Holderness Newspapers Ltd (Notice)	52-80
J Pockley (Compost V/P)	192-72
KallKwik printing "Forward" V/P)	127-20
H.A.P.S Gardening contract	858-90
ERNLLCA membership renewal	675-92
Marritt & Ombler Foundation renewal	735-00
Mr C Arnett Supply trailer (V/P)	70-00
Feeney Clean (Bus shelter windows)	50-00
Keyingham Village Hall (V/P)	24-00
Keyingham Village Hall (P.C defib.)	16-50
Imprest (inc.£8-25 to Clerk)	78-25
Total	£4,371.66

Receipts

Vikings Rent 4/4	£250-00
Everingham H/stone	150-00
2x Allot fees +2 non refund.fee	64-00
Total	£464-00

Accounts approved for payment? Proposed Cllr D Clark, Seconded by Cllr Tindall. All in favour.

Clerk asked permission to cancel a cheque 103543 in favour of Keyingham Village Hall for £39 which was lost in transit. Not to replace with 103569 until first cheque cancelled at Bank. Proposed Cllr Tindall, seconded by Cllr D Kinnear. All in favour

Letter from the Steering Committee of the Village Plan requesting that £560 could be released for various items i.e compost, small trailer and two extra planters. Clerk pointed out that £192 for compost has already been spent and £70 for the small trailer before receipt of this letter.

A. Purchase of trees for Cemetery. Until the stumps have been ground out nothing can be done.

B. Purchase of two cameras and cards for Boyes Lane. Agreed. Proposed Cllr D Kinnear, Seconded Cllr. Haxby. All in favour.

C. Purchase of ID badges for councillors without one. Approved. One passport photo required for each badge.

Cllrs J Clark, J Kinnear, J Parsons, D Kinnear agreed to have one. Cllr Lawton will ask Cllr Moss on Friday. Parish Council will pay for the badges.

C. A smaller trailer has been purchased to facilitate the watering of the plants in the village.

D. Cllr D Clark is keen for the council to purchase a MUGA.(Multi Use Games Area) for the Saltaugh Rd playing field. He had made extensive efforts to seek costings. It could be sited beside the Vikings containers and the floodlights could be utilised. The benefits would keep kids off the streets and be far enough away from residents. Costs varied from £50,000 to £85,000. The company who installed the exercise equipment quoted £50,000 for a unit measuring 22 ½ metres but Cllr Clark thought one measuring 30metres would be better. A proposal to go ahead in principle with the amended size was made by Cllr D Kinnear. Seconded by Cllr Tindall. Majority in favour with one abstention.

Cllr Simpson advised that 3 quotes should be sought for finance over £10,000. Cllr D Clark asked why and was told that the Standing Orders stipulated this. (page 28 10/08/2007 Min.888.) It is appreciated that the new councillors do not have copies as they are being revised at the moment, but councillors who do have copies should also have amended the regulation at the time by stapling the new information at the back of the book. Three copies of Standing Orders were not returned to the Parish Council as requested.

Cllr D Clark felt that there was a very negative attitude by one or two councillors and was aggrieved that he had put a lot of time into seeking the information. Chairman recommended that the subject of tenders should be put on the Agenda for the May meeting.

E. Litterpicking. An Agency has been found to deal with the employment of a litterpicker. The rate will be £11-90 per hour to the Parish Council for 3hrs each on Tuesday and Thursday. A trial period of 4months was suggested commencing on 3rd May. Chairman proposed council pursue this Seconded by Cllr Tindall. Majority in favour. Cllr D Kinnear offered to deal with the person's induction. Cllr Lawton offered the loo facility at the village hall. Clerk to contact the Agency next morning.

Min.2134...Developments 16/00689/PLF Single storey extension to side of existing garage at 4, Boyes Lane. There were no objections.

16/00657/PLF Erection of extension to existing dormer with tile cladding at front at 21 Westerdale Close. No objections

15/04009/OUT Development of land south of Grimston Lodge. No objection at this stage.

15/04008/OUT. Development of Residential land S.E. of The Croft, Ottringham Rd. All matters reserved. Cllr J Clark left the table during discussion (DOI). No objections to application at this stage. Cllr Clark then re-joined the meeting.

16/00921/PLF.Construction of dormer windows to front & rear at 23 Albemarle Rd. Cllr Simpson left the table during discussion (DOI) No objections to this application. Cllr Simpson re-joined the meeting.

Min.2135...Subcommittee Updates.

.1 Playing fields. The new goalposts are ready to be installed when the ground is not so wet. Lady felt intimidated by eight teenagers while she was using the exercise equipment. She left the field. Litter bin has still not been replaced.

Maintenance report given to Clerk by Cllr Lawton.

2. The Garth. No problems.

3. **Allotments.** Two new tenants have taken a full plot between them and Agreements signed.

4. **Churchyard.** No problems.

5. **Cemetery.** Still waiting for stumps to be ground out.

6. **War Memorial.** Poppy Wreaths have been disposed of.(Clerk's Update)

7. **Streets& Verges.** Village very untidy with litter and dog mess.

8. **Boyes Lane.** Dealt with before during AGM.

Min.2136...Village Plan.

Cllr Haxby reported that the planters are being prepared for replacement bulbs and flowers etc. The purchase of the small trailer will make watering a lot easier.

Min.2137...Amendments to Risk Assessment. These have been reviewed with one addition.

Min.2138...Vacancy for Co-option. No-one has come forward to become a Councillor.

Min.2139...Arrangements for the event to mark the 90th Birthday of H.M. the Queen.

Cllr J Kinnear has suggested that a tea could be arranged for a maximum of 100 residents in the Village Hall on June 11th from 11am until 4pm as the Vikings are having a Gala for the younger players on the same day but from 10am until 2pm. She has costed it at approx..£160. Cllr Simpson proposed increasing the amount to £300, Seconded by Cllr D Clark. All in favour.

Min.2140...Councillor's Forum. Cllr Lawton felt that a second defibrillator could be purchased for the other side of the village. He suggested approaching the KBS committee for funding towards this. Cllr J Kinnear offered to help with filling out the form.

.1 Question was asked if any news had been received regarding the former junior school. Clerk had no information.

.2 Cllr D Clark had attended the recent SHAPE meeting. A poster was given with details for Healthy Homes. In notice board.

Cllr Clark also reported that speeding is a major issue in this area. There is frustration re lack of speeding care, and a large number of vehicles travelling to and from Withernsea are using the back roads to avoid speed limits.

3. Cllr J Kinnear showed councillors a Pudsey Bear certificate and receipt following a successful walk organised by Cllr Lawton for Children in Need last year. Poster to be put in notice-board and village hall.
4. Chairman had attended a meeting of Hedon Town Council to discuss a by-pass for the A1033. It was poorly attended and not a great deal was achieved.

No further business. Meeting closed at 9-45pm

AGENDA ITEMS FOR MAY (A.G.M)

To retain clock tower at former Junior School before the building is sold.

Request for top-up from P.C for defibrillator (Finance)

Trees for cemetery (Finance)

Clarification of Standing Orders information seeking funds/tenders (Finance)

Seeking funding for a M.U.G.A (Finance)

Report to Keyingham Parish Council from Boyes Lane Committee. 2015 / 2016

During the past year the committee has met several times and during those meetings it became clear that the field had been subject to some neglect. Mostly due to the turbulent activities of the rapidly changing committees and there being no overall strategic thought or plan in place giving rise to numerous unfinished or unfinishable mini projects.

The current committee has had to ignore a lot of what has been done in the past and it has determined an overall strategy to that it believes will deliver Boyes Lane to the village in the form it was expected to be in at conception, an area which is for the use of the village to enjoy, a place for families to enjoy nature and time together.

The committee saw the whole field and its approach to be less than appealing so has set about improving the approach and entrance, work is in progress to complete the lane this year where there will be a firmer track with a wide grass verge fit for walking on. As the field is some distance from the village the committee has discussed the idea of incorporating a 'car parking area' just inside the gate entrance, it is easier to get people down there if they can use their cars, and the lane is not really suitable for pushchairs. Just off the car parking area we would like to have facilities for families to have a barbeque and a picnic area, The field does enjoy good evening sun and the trees do offer some shelter from strong breezes. Picnic benches similar to the one on Eastfield road play area, galvanised steel construction. The committee is aware that the remote nature of the field leaves it vulnerable to abuse so we would want any installed equipment to be robust in the construction and installation. The services of a local farmer have been used to trim back the hedge along the lane from the show field to the council field releasing approximately 2m of overgrown land to the verge.

There is a need to have a shelter of some kind on the field for anyone wishing to spend extended periods down there which would offer some protection from the elements. We are accumulating an amount of tools and equipment used in the maintenance of the field and would like to have a container down there for storage, a converted steel shipping container would be ideal as it can be secured readily and is relatively vandal proof.

The committee believe that the villagers need to be involved with the project and are working towards involving them in the development of the field,

The focus of the committee is to try and have enough work done on the field so we can open up the field at a public meeting and have enough project ongoing to be able to invite villagers to get involved with the field development so we can deliver what the village want from the boyes lane charity.

Most of the work in the field has been carried out by volunteers and when services of others has been used the supervision has been by those same volunteers, the committee is extremely grateful to Cllr R Thompson and MR T Fussey for cutting the grass with their own machinery and tractors, this is invaluable help as it will help eradicate the weed issues on the field as the grass is of very poor quality where it exists between the dandelions, buttercups and ragwort.

The committee has already met and has a list of objectives for this year which have been shared with the Parish Council already, and with the collective will of everyone involved, (The committee and the Parish Council) we will see the field come into full use by the village not just the very lucky dog walking fraternity and rabbits.