

**Minutes relating to a meeting of the Keyingham Parish Council which was held on Tuesday
12th July 2016 in the Church Rooms at 7-30pm.**

Present; Cllr D Clark Cllr L Haxby, Cllr J Kinnear, Cllr R Lawton, Cllr J Lee, Cllr s Moss, Cllr J. Parsons (Chair)
Cllr R.Simpson, Cllr R Thompson, Cllr S Tindall.

Apologies; Cllr J Clark (holiday)

Members of Public; One for Co-option.

This meeting will be recorded.

Min.2163...Declarations of Interest. (The Parish Council Model Code of Conduct Order 2012) to record any declarations of interest by members in respect of any items on this Agenda. Cllr Simpson Pecuniary for Accounts (Clerk's salary) non pecuniary as member of ERNLLCA executive committee. Cllr Kinnear, Cllr Lawton, Cllr Lee & Cllr Tindall all Pecuniary for Allotments.

b)No requests for a dispensation.

Min.2164...Co-option. Mr David Dooley had expressed an interest to join the Parish Council. Chairman proposed that Mr Dooley fill the post left vacant in the uncontested Election of May 2015. Unanimous.

Mrs Cynthia Ward had also applied to join the Council following Mr Kinnear's resignation in June. Mrs Ward had been invited to attend this meeting but had not done so. However she would also be co-opted. Unanimous

Min.2165..Election of Vice Chairman. As no-one else was keen to do this, Cllr Lee offered and was proposed by Cllr Tindall and seconded by Cllr Lawton. All in favour. Cllr Lee will be the responsible member for checking the planning applications. Also the guardian for the defibrillator.

Cllr Moss will be the Flag Officer. Chairman suggested Cllr Dooley might like to join the Boyes Lane committee. Cllr Dooley said he'd like to find out more before agreeing. Leave till later.

Min.2166...Clerk's Update. Apologies for an error made in the June Minutes **Min.2156 .7.** The figures were transposed. Please amend accordingly. Also,**Min.2155.r** should read "carried."

1 As requested letters have been sent to three allotment holders. Tidy up to be done by 13/07

2 Written to Mr D. Kinnear thanking him for his efforts as a councillor.

3. No further info. re litterpicker.

4 ID badge for Cllr Moss

5. E-mailed ERYC re footpaths following streetlight installations.

6. ERYC re white lines on the roads need repainting particularly on Station Rd near the Institute.

7 Allotment rent paid for 3 half plots

8. Bank Mandate updated to include Cllr Parsons.

9. Wheelbarrow purchased for cemetery and compost replaced for Environmental Group.

10. Accounts received from Vikings Rugby Club.

11. Vacancy Notice for Councillor. Closing date 06/07/2016 in notice-board

12. Notified ERYC of Mr Kinnear's resignation

13 Vanguard attending today for work on bus-shelters.

14. Standing Orders and Financial regulations circulated to all Councillors.

15. Litter pickers, bags, hoop and hi-viz vest returned to the Clerk.

16. School crossing patrol update....still in hand.

17 Reported damage at Garth. ERYC have contacted BT to put it right.

18 Reported manhole cover cracked in half outside 12 Elm Tree Close. Possibly caused by ERYC grasscutter.

Min.2167..Acceptance of the Minutes of the meeting held on 14/06/2016.With the two amendments in place Cllr Thompson proposed acceptance, Seconded by Cllr Tindall. All in favour.

Min.2168..Correspondence.

a.. Ottringham Beacons.. On table

b...Town/Parish release. Police report.

- c...ERNLLCA Agenda & Minutes.. Cllr Thompson, Cllr Tindall.
- d...Electoral update for May/June
- e...ERYC Permission to co-opt.
- f...ERYC Neighbourhood planning "Lesson Learnt." Cllr Lee to attend 20/07.
- g...ERNLLCA suggestion for flying Commonwealth flag 13/03/2017. Noted
- h...Historic England. Clerk to respond.
- i...H.A.R.T AGM in Hornsea 01/08 at 1-30pm Cllr Simpson & Clerk to attend.
- j...Bus Consultation. In notice board.
- j...Spurn lighthouse poster. Noted
- k...Letters of thanks from Keyingham School pupils (Industry Day)
- l...Fields in Trust. Passed to Cllr Lee
- m..."Shop well for less" TV volunteers required
- n...ERNLLCA requests for AGM Resolutions.
- o...Standards Board 19/07 10am County Hall
- p...2 requests for co-option.

Min.2169...Accounts.

Payments.

Wages	£ 842-19	inc 1% increase backdated to 01/04/2016 Cllr Simpson left table (DOI) and did not vote. Please see below.
Post Office Ltd (Tax & NI ¼	240-30	
HAPS gardening contract	858-90	
SOS Copy S/Orders /Financial Regs	43-24	plus folders
J Pockley wheelbarrow /compost	119-50	
ERNLLCA good councillor Guides x16	44-23	
Feeney Clean (bus shelter cleaning)	50-00	
Imprest	79-44	
#Vikings donation	965-00	# as agreed in Dec.2015 Min.2089.4
Fields in Trust Membership	50-00	proposed Cllr Lee, seconded Cllr Moss. A.I.F
Final Brook St payment (18/06)	85-68	
Total	£3,378-48	

#In December Cllr D Clark asked to sight the accounts for the Vikings before payment was made. These are now available and on the table. Chairman felt he would like to study them and defer to next month. Cllr Lawton disagreed and recommended that payment should be made. Seconded by Cllr Tindall. Majority in favour

Receipts

1xhalf allotment +£20	£ 32-00
1x half allotment	12-00
Vikings rent	250-00
1xhalf allot+£20	32-00
Total	£326-00

Accounts approved for payment. Proposed Cllr Clark, Seconded by Cllr Tindall.

Majority in favour. Cllr Simpson did not vote.

Clerk had placed on the table the new rate of pay (gross) plus details of 3 months back pay. Councillor asked why the pay cheque differed from the awarded salary. Clerk explained that she pays her own tax each month and it is sent to HMRC quarterly along with Parish Council NI contributions.

Quotation received from Everingham for cleaning War Memorial and some re-lettering and one additional name Clerk has application forms to be submitted to the Friends of War Memorials trust to seek any funding which may be available

Consider to purchase a second defibrillator for the other side of the village. Following discussion it was agreed that a) clarification as to who is covered by insurance and b) to seek advice from YAS as to the feasibility of a second appliance.

Consider purchase of swings etc for toddlers in the Saltaugh Rd playing field. Cllr Lee is seeking prices and more details. Update in August

Min.2170...Developments. No applications.

Decisions by ERYC 16/01224/PLF Briarwood Hull Rd Keyingham granted with 3 conditions. Neighbours very unhappy that the Parish Council had no objections to that application.

Min.2171...M.U.G.A. Cllr Clark advised that since the June meeting he, Cllr Lee and Chairman met with the Sales Manager from HAGS SMP the suppliers. It is hoped that work can start at the end of August and will take approximately three weeks to complete. There are one or two adjustments to be made to the M.U.G.A. Cllr Lee was concerned about any warranty with the equipment and was advised that there will be a two-year warranty. Cllr Haxby felt that councillors had not seen any of the documents for the three contracts. Clerk said two firms had applied. Chairman said a vote had been taken and the subject was now closed.

Chairman thought it would be a good idea to have an official opening for the handover with the local MP Mr Graham Stuart as the guest and some of the schoolchildren. The School Head has been consulted.

The car park gates were discussed as to whether they should remain locked during the school holidays or not. Cllr Clark proposed they be left open for a six month trial, then review the situation. Cllr Simpson felt they would need to be secured in the open position, otherwise the children could swing on them and hurt themselves. In order to secure them, stopper posts and padlocks would need to be supplied. Cllr Lee seconded the proposal. All in favour.

Min.2172..Subcommittee updates. Cllr Lawton gave the playing field report to the Clerk. The dyke has been cleared. The only way to stop it being clogged up is to fill it in, but this is very expensive to do.

The goal posts for Eastfield Rd need to be painted with white metal paint. To be purchased.

A large branch from a tree was lying in Eastfield Rd. Since removed.

Elm Tree playing area on Waudby Garth Rd was involved in yet more aggravation for the residents. CCTV cameras showed youths on the roof of a property. The police seemed to think it is down to the Parish Council to sort. The Clerk reported that to date, trees had been removed, the bench has been re-sited and a sign has been erected warning youths not to play football after 8pm. The Parish Council cannot do any more.

.2 The Garth...No problems other than the footpath reported earlier.

.3 Allotments... following the letters sent to three tenants, one had replied saying he had strimmed his plot.

Cllr Clark proposed that the template letter from the solicitor should be sent advising that the Agreements will not be renewed in December unless tenants comply with the request. Seconded by Cllr Lawton. All in favour. Letters will be sent signed for.

A tenant adjoining one of the plots has asked if he can cut back the weeds etc from a tenant referred to in the letter. It is causing a problem, especially when the genuine tenants are really making a go of their plots.

The Allotment Cup was shared by Mr D.Allan & Mr.P Castle. It was presented at the Village Show on 9th July.

.4 Churchyard. No problems.

.5 Cemetery.It was pointed out that the planters are looking very nice in the Cemetery. Letter of appreciation to be sent to Mr Brian Warsap, resident responsible.

.6 War Memorial. Gardener has cut the grass in the Memorial Garden. Looking very nice. Clerk reported that Mrs Jean Oldfield had passed a message via the Clerk advising that the Remembrance Sunday will take place but without the RBL Standards. The Union Jack will be carried by her son-in-law as usual. Service is in the Chapel this year.

Cllr Simpson asked that the notice-board can be repaired to make it watertight. The joiner who made it returned twice after installing it and it still leaks. Agreed..

.7 Streets & Verges. Chairman reported that on Dam Lane layby on the previous Wednesday someone had

smashed computer parts, and a bag of dead birds (doves etc) was dumped in the lay-by. He contacted ERYC who came out shortly afterwards clearing the debris.

On the Thursday, there was another bag of assorted dead birds. As it was a health hazard Chairman contacted ERYC who attended very quickly to clean up. Clerk has e-mailed a thank you to the team and both incidents were reported to the police.

Cllr Kinnear asked if there was any news about a litter picker. Clerk reported that Brook Street Agency had been unsuccessful in employing anyone, especially for the low hours and two days per week. Suggestion to trawl through the Agencies again and e-mail them for assistance was agreed. As before two days per week Tues/Thurs 3 hours each day.

Min.2173...Village Plan. Not much to report. However Cllr Haxby announced that the Environmental Committee would be meeting on 20/07 at 7-30pm in the Rainbow Room and the Steering Committee would meet on 27/07 at 7-30 in the Rainbow Room. All very welcome to attend.

Min.2174...Councillors Forum. Cllr Moss raised the issue of the Guides being allowed to visit the Boyes Lane Recreation Ground. This had been raised last year and whilst it was understood at the time that the request was to allow them to camp and concerns were raised whether the Guides Association would allow it, no further inroads had been made. It appears that the Guides wanted to use the field to instruct their members on outdoor activities etc. The Scouts had done this on a previous occasion. More information is needed from the Guides Group. Update in August.

Meeting Closed 9-35pm

Please remember to let the Clerk know of any errors with the Minutes and also items to be included in the next Agenda by Wednesday 3rd August.