

Minutes relating to a meeting of the Keyingham Parish Council which was held on Tuesday 14th June 2016 in the Church Rooms at 7-30pm.

This meeting was recorded with no objections.

Present; Cllr D Clark, Cllr J Clark, Cllr L Haxby Cllr D Kinnear (V.Chair) Cllr J Kinnear Cllr R Lawton, Cllr J Parsons (Chair), Cllr R Simpson, Cllr R Thompson, Cllr S Tindall.

Members of Public 3.

Public Participation is not Minuted. However, Mrs Jean Oldfield Chair of RBLWS East Yorkshire County was updating the Parish Council on recent events which could affect the Remembrance Day Parade in November.

Mr Peter Hirschfield HWRCC explained the "Healthy Homes" Project. Poster in notice board. Cllr Lee asked if Mr Hirschfield would hold a meeting in the Village Hall at some point to explain in detail to the residents. He agreed. Date to be confirmed.

Apologies for absence; Cllr Moss (band practice)

Min.2152...Declarations of Interest (The Parish Council Model Code of Conduct Order 2012) to record any declarations of interest by members in respect of any items on this Agenda.

Cllr Simpson Pecuniary if Clerk's salary is discussed, and non pecuniary as a member of the ERNILLCA Executive Committee. Cllr Tindall, Cllr D Kinnear, Cllr J Kinnear, Cllr Lee and Cllr Lawton Pecuniary for Allotments. Cllr Lee and Cllr J Kinnear Pecuniary for Accounts.

b) Requests for a dispensation. None

Min.2153...Clerk's Update. A) Reply from Mike Peeke at ERYC. No funding at this time to replace bollards on Hull Rd. B) Tree stumps have been ground out in Cemetery, with one small stump left.

Min.2154...Acceptance of Minutes of AGM held on 10/05/2016. Proposed Cllr Thompson, Seconded by Cllr Tindall. Majority in favour. Cllr Lee did not vote (absent from that meeting).

Min.2155...Correspondence.

a...SHAPE update.

b...Ottringham "Beacons" on table

c...Supported Bus Service, Pre-consultation briefing 20/06. Noted. To decline invitation.

d...Grantfinder newsflash Smart Energy. Passed to Cllr D Clark.

e...Communities fund. Passed to Cllr Lee

f...Clinical Commissioning Group AGM 30/06. Noted Poster in notice-board

g...ERYC Yorswitch info. Noted.

h...Coastal Communities Fund Round 4. Cllr Lee

i...Mike Peeke ERYC. No money to replace bollards at this point.

j...Graham Stuart MP thanking village for support with petition for Minor injuries Unit.

k...Cards for Causes. Passed To Cllr Lawton.

l...KBS decision on funding. Unsuccessful.

m..Grant Finder application. Noted.

n...Centenary Fields. Chairman

o...Request for ½ allotment from Patrington resident. After discussion it was proposed by Chairman that an exception could be made on this one occasion to allow this application. Seconded by Cllr D Clark All in favour.

p...Parish/Town Release from Humberside Police. Surgery dates are 05/07,10/08, 13/09 11/10 15/11 and 09/12 at 11am in the Keyingham Café. Also there is a Health Event at the KCOM Stadium on 07/07. It is a day-long event from 9-30am until 4pm and is free to attend. Noted.

q...Fields in Trust. Passed to Cllr Lawton.

r...E-mail from KeyChat thanking PC for the 90th Birthday event on 11th June. The PC were invited to place any relevant information on their web pages. After discussion a vote was taken to decline the offer.

Proposed by Cllr Lee, Seconded by Cllr Thompson. Vote taken. 7-3 to decline. Clerk to contact organisers.

Cllr D Clark had noted comments from a joint organiser of “KeyCops” which stated that the Parish Council should move with the times and be involved with social media. It was no wonder younger people do not show any interest in policies which are irrelevant. After all, the Parish Council has a responsibility to do what the public wants and be accountable to them. Not the other way round.

Cllr Lee disagreed and asked if the residents were keen to put their ideas forward, why haven't they come forward to take up a vacancy which has been available for over a year?

Cllr Haxby had been undecided about social media which he said could be a benefit, but also a tool for derogatory statements as were those recently posted on the web.

Chairman asked if the PC should have a FaceBook account. Cllr Lee proposed it should remain as the status quo. Seconded by Cllr Thompson. Vote taken. Seven in favour, three against. Carried s... Two thank you cards from residents who enjoyed the event on Saturday 11th June.

Min.2156...Accounts

Payments

Wages	£ 814-47
HAPS gardening contract	858-90
J Lee re-imbursed for fuel, lube oil and 2 inner tubes	43-77 Boyes Lane
Village Hall meetings	24-00 Village Plan
KallKwik “Forward Mags”	127-20 Village Plan
Y.Water	7-11 Cemetery
Imprest	81-74 (inc £11-74 to Clerk)
Mrs J Simpson	100-00 Office rent etc ¼
Feeney Clean	100-00 Bus shelter clean x 2months
Mrs J Kinnear re-imbursed for items for 90 th Birthday	125-09
#Brook Street (UK)Ltd	# 428-40
Premier Paving	45-00 Move soil from P/F to Boyes Lane
Premier Paving	36-00 Move soil from Cemetery to B/ Lane
Premier Paving	108-00 Level out B/L and spread scrapings.
Keyingham Village Hall	95-00 90 th Birthday Event

Receipts

Everingham H/S Mr C Gardner £150-00

Proposed Payment of accounts Cllr Tindall, Seconded Cllr D Clark. Majority in favour.

Cllr J Kinnear and Cllr Lee did not vote (DOI)

Clerk suggested Chairman is added to the PC Bank Mandate in view of occasional unavailability for cheque signing. Proposed Cllr Tindall , Seconded by Cllr. D Clark. All in favour

Current signatories signed a new Mandate which included Cllr Parsons. Clerk will take it to the Bank next day.

A problem occurred with payments to Brook Street (Agency) Parish Council were not informed at all that VAT was to be added to the fees, therefore the cheques had to be cancelled and re-written.

Also a letter had arrived informing PC that 3.5% is to be added to the hourly rate (members notified by e-mail following this meeting).

Clerk informed members that the litter-picker Mr Williams has resigned with immediate effect and has moved back to Chesterfield. Brook Street to be informed and request a replacement as soon as possible. Mr Williams has taken a pack of black bin bags and the hoop for these, plus a hi-viz waistcoat given by the clerk. He is returning to Hull in two weeks and will return the items.#

Cllr Tindall suggested that the Clerk signs the cheques for Brook Street once the invoice is received. The remaining two councillors will sign beforehand. Seconded by Cllr Lawton. All in favour.

.2 Permission to purchase bags of compost from J Pockley to replace those borrowed from the village plan.

Proposed Cllr Parsons, seconded by Cllr D Kinnear. All in favour.

.3 To purchase a wheelbarrow for the Cemetery to make it easier to transport compost for the planters.

Proposed by Cllr Lee, Seconded by Cllr Simpson. Cost up to £50. All in favour

.4 To access £2,000 from the contingency fund to pay the VAT on a small utility tractor for Boyes Lane.

Cllr Lee has applied for funding from WREN but they do not fund VAT, so a third party has to be sourced. Cllr Lee made this proposal, Seconded by Cllr Parsons. All in favour. The VAT will be reclaimed from HMRC at a later date.

.5 (Added by e-mail as Agendas had been posted that morning) Ottringham Parish Council has offered a container for Boyes Lane free of charge but Cllr Lee had made enquiries for the cost of transporting it to Boyes Lane, which was £1,000, so Cllr Lee was reconsidering the offer. Cllr Thompson was unsure whether the container was stable enough to make the journey. A container has been offered by Mr De Lang and is being considered.

.6 Chairman wished to thank Cllr J Kinnear for her efforts with the celebrations for the Queen's 90th Birthday celebrations. It was a successful event. Thanks also to the helpers.

.7 **MUGA.** As the cost of the MUGA was over £25,000 new legislation requires that any contracts should be advertised on the Government Contract website to show transparency. Cllr D Clark had done so, and the advert was placed on 26/05 with closing date for Tenders to be returned by 10/06, but due to being away, Cllr D Kinnear took over. Clerk received 9 expressions of interest (one later withdrew). Cllr Lee had met two contractors on site (not named) but in the confusion over dates, it was assumed that they had lost interest. Two Tenders had been received and opened on Monday 13th June at 11am. in the Clerk's office by Chairman Cllr J Parsons, Cllr D Clark and the Clerk.

The Tenders were placed on the table at the Parish Council meeting. Prices were;-

HAGS SMP £57,450-59 + VAT

CALOO £59,995-00 + VAT.

The MUGA will be financed with the remaining funds from the Pavilion a/c currently at £51,317-73 and topped up with funds from the Business Money Manager a/c. Fees to be paid on completion of contract, hopefully in September.

Chairman asked for any comments from members. Cllr Haxby felt that this money was being spent without consultation with the villagers. He was told that it was not necessary. One or two minor clarifications on the design were clarified. Clerk asked permission to comment. Cllr D Kinnear objected as she was not a councillor. Member suggested meeting could be suspended to allow Clerk to speak. Chair advised that it wasn't necessary and the Clerk could do so just as other Councils including East Riding allow.

Clerk had voiced concerns regarding the method in which the Tendering process was carried out. There only 14 days to allow contacts to be sent and returned (this included two weekends and a Bank Holiday) There was a rush to send specifications by e-mail. Each contractor who expressed an interest to the Parish Council via the Clerk felt there was insufficient notice to complete the documents. Cllr Lee was of the opinion that the firms were used to supplying MUGAs and would have had the information immediately.

After further discussion Cllr Lee Proposed that HAGS were recognised by ERYC and had carried out work for the Parish Council previously, and should be the approved contractor. Seconded by Cllr Lawton. Chairman asked for a vote to approve that HAGS SMP should be awarded the contract. Cllr Simpson asked for a Recorded Vote.(attached) 9 for the proposition,1 against, 1 abstention,1 absent. Motion Carried.

Min.2157 Developments. As this is the last time that hard copies of planning applications will be issued, they were on the table. Cllr D Kinnear, planning rep. for the PC also displayed them on the wall, using his own lap top and the projector given by ERYC.

16/01691/PLF Erection of a two storey extension to south elevation and a single storey extension to the north elevation following demolition of existing detached store at "The Gables" Full Planning Permission required. Councillors discussed this application and agreed there were no objections, subject to neighbours agreement. Decisions from ERYC 16/00921/PLF 23 Albemarle Rd ...Granted with 3 conditions.

16/01130/PLF "Westcroft" Main Street. Granted with 3 conditions

16/01150/PLF 52 Owst Rd. Granted with 3 decisions.

Cllr D Kinnear reported on his attendance at the recent planning liaison meeting in County Hall. ERYC have encountered many problems for people trying to access the planning portal. Affordable homes were discussed for the under 40s and the local council has to accept planning applications favourably as outline planning access. ERYC were supposed to build 1,400 homes per year, but they were nowhere near this figure.

Of 168 Town/Parish Councils, not all were on the electronic system. Question was raised that the affordable homes would be very small. Not the case, as £250,000 was quoted in one instance.

It is hoped that the website would be streamlined as soon as possible.

Min.2158 Subcommittee Updates.

.1 Playing fields. Mr Horth has removed the spare soil from Saltaugh Rd field to Boyes Lane. He intends start work on phase 2 of the exercise area at the end of June.

Cllr Haxby asked when the goal posts were being put in. Cllr Lawton said they would be in place after the MUGA is erected. Cllr Haxby thought they were for Eastfield Rd but ERYC said it is unsafe to the ball kicked towards the road.

Cllr Lawton advised that the new floor has been put in the container for the Vikings rugby club.(PC offered funds in December) Cllr D Clark asked why the Council had not seen any accounts for the Rugby Club before handing over any money. Clerk advised that the request had been made but there was nothing forthcoming. She was asked to try again.

.2 The Garth. No problems

.3 Allotments. Letters to be sent to three tenants who are not working their plots which are in a mess.

Proposed by Chairman, seconded by Cllr Lawton. All in favour.

.4 Churchyard. No problems.

.5 Cemetery. Planters have been refilled with new compost and plants. Looking very nice.

.6 War Memorial. Cllr Lawton has contacted Everingham's for a price to have the War Memorial cleaned.

Photos have been taken and they will report back to the Parish Council. Funding is available from the War Memorials Trust.

.7 Streets & Verges. No reply for repainting the road markings. Clerk will try again. Footpath on Hull Rd is being covered with by grass verge and narrowing the path. Clerk to contact Streetscene Services.

Bus shelter pane has been smashed on Main St opposite the Ship Inn. Also one the other side has been cracked.

Permission to contact Vanguard for repair to smashed one, and price for the cracked pane.

Footpaths need repairing now lights are upgraded. Clerk to contact ERYC

.8 Boyes Lane. Discussed earlier

Min.2159...Village Plan. The decision about the brick planter is on hold due to a suitable site. At the other end of village (East) an alteration to verges needs to be made. The watering rota has been confirmed.

Village Map was discussed but ownership of the wall is still in doubt.

Steering group. Containers for Boyes Lane have to be inspected before purchase. Development of MUGA continues.

KBS. Several bids were submitted for funding. St Nicholas Church £1,000, Chapel £820, Scouts £1,000, Vikings £1,000 and Village Hall £750

Min.2160...Adoption of Standing Orders and Financial Regulations.

Cllr Lee moved that the documents are adopted as shown. Seconded by Cllr Tindall. Majority in favour with one objection. Cllr Simpson will have them copied for each councillor.

Min.2161...Vacancy for Councillor. Notice now amended for one Co-option.

Min.2162...Councillors Forum. To be placed on Agenda in July. 2nd Defibrillator. Swings for smaller children, Clerk's 1% pay increase.

Cllr D Kinnear announced his resignation with immediate effect as Vice-Chairman and also as councillor. He enjoys helping out at Boyes Lane etc but doesn't enjoy any other aspects of council administration. Chairman thanked Cllr Kinnear for his input during his year as Councillor but was disappointed at his resignation.