

**Minutes relating to a meeting of the Keyingham Parish Council which was held on Tuesday 8th
November 2016 in the Church Rooms at 7-30pm**

Present; Cllr D Clark, Cllr J Clark, Cllr D Dooley, Cllr L Haxby, Cllr J Kinnear, Cllr R Lawton, Cllr S Moss
Cllr L Maxwell, Cllr J Parsons (Chair), Cllr R Thompson. S Tindall

Members of Public; Three. Public Participation is not Minuted

This meeting would be recorded.

Chairman welcomed the new member Cllr Lesley Maxwell to the meeting.

Apologies for absence...None

Min.2207...Declarations of Interest (the Parish Council Model Code of Conduct Order 2012) to record any declarations of interest by members in respect of any items on this Agenda.

Cllrs Kinnear, Lawton, Tindall pecuniary for Item 11 (Allotments)

b) requests for a dispensation. None

Min.2208...Clerk's Update

- The Bus shelter panel has been replaced , but two days later another one was smashed. Clerk proposed that this should not be replaced at this time. The damaged panel will be removed for safety reasons.
- Clerk has written to HICA Head Office re the defibrillator. No response.
- Mrs Sylvia Sugden will not be available to act as Steward for Remembrance Sunday.

Min.2209...Acceptance of the Minutes of the meeting held on 11/10/2016.

Proposed by Cllr D Clark, Seconded by Cllr Thompson. Majority in favour. Cllr Tindall was absent from that meeting.

Min.2210...Correspondence.

1...War Memorial update. Approval given by War Memorials Trust to proceed with the Funding Application.

Due to massive amount of paperwork involved, Clerk asked for some assistance. Documents passed to Cllr Kinnear to study.

2... Fields in Trust. Passed to Cllr Lawton

3...Ottringham Beacons 5 copies on table

4...Letter from Valuation Office re rateable value on land in Parish

5...ERYC Budget Event 24/11 County Hall. Clerk will not attend this year. No other councillor will attend.

6...Note from ERNLLCA.

7...Update to ERY Landscape Character Assessment.....Noted

8...ERNLLCA Newsletter Circulated to all councillors

9...Defibrillator message. PC one is safe.

10...Request for re-lettering on a plaque in Cemetery. Aproved

11...Request from ERYC For items for Scrutiny committee. Noted

12...Playing field report.. Noted

13...SHAPE information.

14...Police report.

Min.2211...Accounts

Payments.

Wages	821-35
HAPS	858-90 gardening contract)
KCOM phone bill (D/D)	96-96 inc £20-80 calls)
Brook Street (UK) Ltd x 4 cheques	357-12 Agency Fees (15/10) (22/10) (29/10) (5/11)
RBL Poppy Wreath	30-00 Proposed Cllr Kinnear Seconded Cllr Thompson. A.I.F
Feeny Clean	50-00 Bus shelter cleaning

Imprest	49-01	
##HAGS SMP Ltd	67,320-70	MUGA in new cheque book ##### see below
A Johnson Audit fee	168-00	
Vanguard Precision Machinists	330-00	replace bus shelter panel
ERYC	5-16	ID badge for Cllr Dooley
Sandhill Garden Centre	39-98	bulbs, cyclamen
Johnsons of Hedon	84-70	Paint, brushes, cleaner etc
R.Iveson	467-00	Galvanised bench
RD Sharp	180-00	Hedge cutting Boyes Lane
E.R Supplies	23-24	Black wheelie bin bags

TOTAL £ 70,882.12

	Receipts
VAT refund	£1,347-52
Fewsters 2 burials	940-00
Vikings rent	250-00

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TOTAL £2,537 -52

Chairman advised that there will be the remainder of the MUGA account to pay once the new gate has been installed.

Accounts approved? Proposed Cllr Tindall, Seconded by Cllr Lawton All in favour

b) Extra cheques signed for Brook Str.(UK) Ltd c) Account has partly been paid for MUGA d) 40 Xmas trees ordered and to be paid for on invoice .e) Poppy wreath paid for. f) Vikings to pay £233-50 towards bench. g) contribution towards refuse bin at village hall. Deferred to December.

All councillors given a copy of audit report. Chairman thanked Clerk for once again keeping finances in order.

Min.2212...Developments.a) 16/03117/PLF Disused windmill at Mill Rd Keyingham. No further discussion.

Decisions by ERYC. 16/03098/PLF To erect a detached garage and 2 bay windows to south elevation at 2 Osborne Drive. Granted with conditions.

Min.2213...MUGA update.

Cllr D Clark reported that the Parish Council has withheld a small payment of the Hags bill (£1620-00) to put towards the correct access which will be carried out once the bulk of the costs are paid. Hags will match fund the cost of the gate (£3,000-00)

Cllr D Clark had noted the request for lighting for the MUGA. It would not be fair to utilise the Viking floodlights, especially as they paid for the electricity. The cost of installing separate lights would be prohibitive and might also attract a disruptive element on the MUGA.

Chairman pointed out that the VAT might not be reclaimed until April 2017 due to the bill only recently having been paid. There is a possibility that VAT could be reclaimed at the end of December but HMRC may take the view that the Council have sufficient funds to cover this. Clerk to seek advice.

Clerk stated that when the funds were being sorted some time ago, it was agreed that the difference between the Pavilion fund and the full cost would be taken from the Contingency Fund. This was not done, consequently the difference was taken from the Community Fund and not replaced. We now have a situation whereby the new Kiddies Corner on the field has to be paid for.

Min.2214...Sub committee updates.

.1 Playing field..inspection report given to the Clerk for the file. Paint etc has been purchased to freshen up the swings and play equipment. Mr D. Kennedy has been unable to start work at this time.

Mr Steve Horth will shortly clean out the dyke. He is also due to start work on the pathway to the MUGA.

The bench is ready to be installed and the Vikings will contribute half of the cost (£233-50)

Proludic will begin work on the kiddie's corner this week. The surface of the matting under the play equipment at the other end may be repaired. Advice of cost to be sent to Clerk.

b) **The Garth...** No problems.

.2 Allotments... Confirmed that 3 tenants will not be having their agreements renewed for 2017.

Cllr Thompson & Cllr Lawton have sought suppliers and prices for plastic sheeting to cover empty plots. Mr Builder has some measuring 4m x 25m at £46 each +vat. Possibility of using trailer side curtains was also discussed. Defer to December meeting.

.3 Churchyard...No problems.

.4 Cemetery...Looking good.

.5 War Memorial... Concerns about litter bin not being emptied. Rubbish scattered on to footpath.

.6 Streets & Verges....Compliments have been received regarding the litterpicker Mrs Louise Mills.

Residents say she is cheerful, and does a good job. Her hours have changed to the afternoons of Tuesday and Thursday and her barrow has been supplied with lights for the darker times.

.7 Boyes Lane...Awaiting delivery of container for storage

Clerk requested that minutes (or notes) for any committee meetings should be taken and a copy given to the Clerk for the file.

Min.2215...Village Plan. Cllr Haxby reported that there has been no meeting recently.

Min.2216...Vacancy for co-option. One application has been received and after discussion it was proposed that the vacancy should be left open for a bit longer.

Chairman proposed suspending Standing Orders at 8-45pm to allow member of public to comment. Resident felt that a candidate for co-option could seek 10 electors and ask for a bye-election. Clerk disagreed, but would clarify with ERYC.Standing Orders resumed at 8-48pm. Cllr Lawton proposed that the vacancy should be left open for a further period, seconded by Cllr Tindall. Vote taken, 6 in favour, 5 abstentions. The vacancy will continue to be placed on the Agenda.

Min.2217...Councillors Forum. Cllr Haxby advised that a new Residents Association for Northfield Tenants, has been formed with the backing of ERYC. One problem is the four derelict garages on the estate which could be turned into a play area. ERYC thought the garages belonged to the Parish Council but that is not the case. Funding is available for the group and there will be further meetings arranged.

b) Chairman suggested that a congratulatory letter could be sent to Mr Ken Hoe a Keyingham resident who had recently received his Legion d' honneur Medal. This is the highest French order for military and civil merits and was established in 1802 by Napoleon Bonaparte.

Meeting closed 9-30pm

Please remember to bring any paperwork appertaining to requests for funding for projects covered by the 2017/18 Precept meeting on 6th December

Please note any corrections to these Minutes, or items for the Agenda should be given to the Clerk by 7th December