

**Minutes of a meeting of the Keyingham Parish Council which was held on Tuesday 9th August 2016
and was held in the Church Rooms at 7-30pm**

Present; Cllr D Clark, Cllr D Dooley, Cllr L Haxby, Cllr J Kinnear, Cllr R Lawton, Cllr J Lee (V.Chair)
Cllr. Moss, Cllr J Parsons (Chair), Cllr R Thompson, Cllr S Tindall.

Apologies; Cllr J Clark (holiday)

Members of public;3

Public Participation is not Minuted.

Meeting was recorded.

Min.2175....Declarations of Interest (The Parish Council model Code of Conduct Order 2012) to record any declarations of interest by members in respect of any items on this Agenda.

Cllr Tindall, Cllr Lawton, Cllr Kinnear, Cllr Lee all declared Pecuniary Interest for Allotments.

b) Any requests for a dispensation. None.

Min.2176....Clerk's update.

- Clerk reported Japanese Knotweed on Saltaugh Rd. ERYC will spray asap.
- School crossing patrol in place.
- War Memorial pre application for funding acknowledged.
- Contacted insurers re defibrillator. Reply in correspondence.
- Contacted YAS also for information. Reply in correspondence.
- Solicitors letters sent to 3 allotment tenants.
- Thank you card sent for Mr B.Warsap
- Reply from ERYC about repainting white lines on village roads, especially outside Village Hall. Dealing with issue.
- No response from Guide Leader Mrs Davies about Boyes Lane.

Min.2177...Acceptance of Minutes of the meeting held on 12/07/2016.

Proposed acceptance by Cllr Thompson, Seconded by Cllr Lee. All in favour.

Min.2178....Correspondence.

1...Parish/Town Release Humberside Police

2...Review of bus services Noted

3...Adoption of ERYC Local Plan Noted

4...NHS & CCG Poster re use of paracetamol.

5...E-mails from resident about allotments.

6...Friends of Fields in Trust. Membership acknowledged.

7...Grantfinder info. Passed to Cllr Lee.

8...Confirmation of new Litter Picker. Mrs Mills.

9...War Memorials Trust letter. Noted

10..City of Culture information. Noted

11..Letter from co-opted councillor who changed her mind. Chairman informed members that the person was invited to attend the meeting when the co-options were decided. She had not decided to attend at that point. After the meeting the Chairman was in the Ship Inn and so was the lady in question. Chairman allegedly told her she should have been at the PC meeting. The lady felt the invitation to attend was optional and objected to being spoken to in that manner. Clerk later asked if Chairman would apologise but he declined.

12...ERYC Planning. No access to website on 02/08 and 15/08

13...Copy of Spraying Certificate for Contract Gardener. Noted.

14...Request from Keyingham Lifestylers aka "The Giving Group" who wish to have a fundraising event on the Garth on Bank Holiday Monday (29th August) from 10am-1pm. All agreed.

15...Clerk read out letter from Mr Bob Simpson tendering his resignation from the Parish Council.

Cllr Kinnear questioned the contents of the e-mail sent to councillors by the Clerk and asked why the

three Members without computers had not been written to. Clerk advised that two of the three had been told, and apologised for not contacting the third person. The comment in the e-mail that “some councillors would be relieved at the resignation” was due to the fact that the former councillor, earlier described as being negative about the MUGA was not that he was against the MUGA but totally against the manner in which the contract for supply was obtained.

Min.2179...Accounts

Chairman wished to make a point with Accounts.

The fee for the Vikings work should not be against the playing field budget sheet.

Another sheet should be addressed as “non-precepted special projects”

Chairman has suggested that the Vikings project should be moved to that item. Clerk will return the funds to playing field budget.

Also the swings for the toddlers will be a special project and the defibrillator if purchased.

He also reminded Councillors not to purchase items without authorisation.

Cllr Lee disagreed and was under the impression that committees with a budget could spend that money.

Clerk pointed out that the purchase of the lawnmower for Boyes Lane (£268-95 no VAT) was ordered and paid for on 19/07 as was a kill switch 15/07 (£18-98inc Vat which cannot be reclaimed as the order wasn't listed for the Parish Council) these items were not on the Agenda and could not be re-imbursed this evening. Clerk reminded members that at the end of each set of Minutes posted out a mention that items for the Agenda should be with the Clerk on the Wednesday before the meeting. Defer to September.

Payments

Wages	£ 821-35	
HAPS Gardening contract	858-90	
Feeny Cleean (Bus shelters)	50-00	
KALLKWIK “Forward Mags”	127-20	
PKF Littlejohn (Audit)	240-00	
D/D Keycom Phone bill	94-99	inc £23-66 calls
ERYC (ID Badges)	25-80	
Imprest	72-28	
Brook St UK Ltd (fees)	89-28	
Total	£2,379.80	

Receipts

R Wallace & Son £150-00
H/Stone Mrs. C Hooson

Accounts approved for payment.

Proposed Cllr Tindall

Seconded Cllr L Haxby All in favour.

Annual Return 2015/2016 returned from Audit. Another clear one. Legal requirements complied with i.e in Notice-Board, and on PC website (thanks to Cllr Haxby)

Chairman thanked the Clerk for keeping the finances in order once again.

a. The purchase of a 2nd defibrillator was discussed. Insurance information clarified who was covered for use. Councillors were covered, and members of the public were covered by Yorkshire Ambulance Service. Cllr Clark wondered if a second one was really necessary. Cllr Haxby proposed purchasing one and seconded by Cllr Tindall. Majority in favour. This is deferred until September.

b. It was suggested that as we now have a new Litter Picker, the Brook Street contract could be extended until the end of December. Proposed by Cllr Clark, seconded by Cllr Dooley. All in favour.

c. Six cheques were signed for Brook Street UK Ltd.

d. Purchase of swings for toddlers on Saltaugh Rd was discussed. Cllr Clark proposed spending up to £15,000 for these and they will be added to the non-precepted “Special Projects” list. Majority in favour.

Min.2180....Developments

16/02044/CM...Mill Nurseries, Ottringham Rd. Installation of a gas grid entry unit and associated plant & underground pipe work. No objections subject to neighbours agreement.

16/02231 "Lyndhurst" Saltaugh Rd. Erection of two storey & single storey extensions to rear. No objections subject to neighbours agreement.

Min.2181...MUGA. Cllr Clark gave an update on this project. HAGS SMP contractors would hopefully start work on the MUGA at the end of August. Clerk will ask the Vikings if they will permit the use of their toilet facility for the contractors. Chairman announced that he has asked Graham Stuart MP to officially open the MUGA with a provisional date of 30th September at 3pm. Head of the Keyingham School has agreed to allow some of the pupils to attend. Refreshments will be provided and the Gazette and Hull Daily Mail informed.

Min.2182...Subcommittees

.1 Playing fields. Cllr Lawton handed in the inspection report to the Clerk. Metal paint still needs to be purchased for painting the goalposts. Mr D Kennedy resident has kindly offered to do this job and also the swings on Eastfield Rd which need repainting. Blue and red paint is in the cemetery shed and Cllr Lawton will check how much is left. Paint and brushes etc will be purchased by the Parish Council.

Spoil from the MUGA will be saved and deposited on Boyes Lane at a later date.

.2 Garth. No problems.

.3 Allotments. Three tenants will not have their tenancy renewed for 2017 unless their plots have been worked by 13th August. Tenants will be informed by letter. It is stressed that allotments are for growing produce and not to be left as weed filled grassed areas. Cllr Lawton reported a slight leak on one of the water taps. He will sort it. Gardener has sprayed the dyke (certificate with Clerk).

.4 Churchyard. No problems.

.5 Cemetery. Looking very nice. No problems. A document has been raised for new Funeral Directors to sign to prevent any issues which may occur in the future.

.6 War Memorial. Clerk has sent the pre application form to War Memorials Trust and included photos courtesy of Everingham's. There is a long waiting list for decisions from the WMT.

.7 Streets & Verges. Clerk to ask owner of "Flames Takeaway" to either replace the litter bin on the outer wall or provide a bin outside the premises which can be taken in after close of business.

Chairman reported that once again someone has dumped a bag of dead birds in the Dam Lane layby.

ERYC removed them quickly. Clerk to contact ERYC to ask when the cctv will be activated.

The bushes outside no.1 Ebor Manor are overgrown. Cllr Lawton offered to tidy it up.

A report of an abandoned car in the carpark behind Broadacres bungalows has been there for a while. Clerk to contact ERYC.

Shrubs are overhanging a property on Westerdale Close. Clerk to write to occupiers.

The Litter Picker Mrs Louise Mills is now in post. Cllr Lawton felt she should have had training to do the job. When the previous employee started Mr David Kinnear accompanied him on his first day as he lived in Hull. Mrs Mills has lived in Keyingham for 19 years and is familiar with the area. Cllr Kinnear offered to show her the ropes.

Mrs Mills wanted to try using the barrow, as she had to keep returning to the village hall to empty the bottles. Suggestion that she used the village bins en- route for bottles. Cllr Thompson felt the barrow will be too heavy for Mrs Mills. Clerk will meet her on Thursday to see how she copes. Cllrs Thompson & Lawton said the tyres are flat, but Clerk said they are solid tyres. Update in September.

.8.Boyes Lane. Cllr Lee thanked Cllr Thompson and Mr T. Fussey for cutting the grass again. It is hoped to continue with the provision of a decent access to the field and later on provide a barbecue area. Cllr Lee recommended that a visit to Boyes Lane would be an enjoyable experience.

Min.2183...Village Plan. Cllr Haxby reported that wood will need to be purchased for replacement planters. Bricks which were purchased for flower beds will not be used due to a lack of suitable siting. Instead the bricks will be used for the Boyes Lane barbecue. Enquiries to be made for replacement bollards on Hull Rd (earlier refused).

Heritage plaques were considered for erecting around the village to identify places of historical interest.

Suggestion that the area at the junction of Maude Close/ Marritt Way is tidied up.

Min.2184...Councillors Forum. Cllr Lee had attended the "Lessons Learnt" event at County Hall on 20/07. He mentioned the House of Commons Briefing Paper which sets out the Basics of Neighbourhood Planning, available funding and the national policy.

The level of costs involved are dependent on the range of issues within a Plan, however some adopted plans show they can cost less than £5,000 and be entirely covered by the grant funding available.

The key benefit is that a Neighbourhood Plan has legal weight and would be used to determine planning applications.

Funding is also available from Locality, a national network of community-led organisations and can obtain funds of up to £9,000 with an extra £6, if the plan has complex issues.

A presentation from Cottingham Parish Council and Cottingham Neighbourhood Plan Steering group was given.

Further information at a later date.

Chairman thanked Cllr Lee for his report.

Chairman also asked the Clerk to write to Mr Bob Simpson for his time on the Parish Council, especially with the production of Standing Orders and Financial Regulations.

Meeting closed 9-30pm