

Minutes relating to the Annual General Meeting of the Keyingham Parish Council which was held on Tuesday 9th May at 7-30pm in the Church Rooms.

Present; Cllr J Parsons (Chair) Cllr J Lee (V.Chair), Cllr J Clark, Cllr S Tindall, Cllr L Haxby, Cllr. L Maxwell, Cllr S Moss, Cllr R Thompson, Cllr R Lawton, Cllr D Dooley, Cllr J Kinnear.

Members of Public; one

Chairman welcomed everyone to this Annual General Meeting, which will not be recorded. Cllr Parsons called upon the Clerk for nominations for the Chairman for 2017.

~~Cllr Lawton Proposed that Cllr Parsons should be re-elected, Seconded by Cllr Dooley. All in favour.~~

Cllr Lee was nominated as Vice-chairman by Cllr Thompson, Seconded by Cllr Parsons. All in favour.

Cllr Parsons continued with the meeting.

Apologies for absence...Cllr D Clark (recuperating following surgery)

Min.2272..Declarations of interest (the Parish Council Model Code of Conduct order 2012) to record any ~~declarations of interest by members in respect of any items on this Agenda.~~

Cllr Lee, Cllr Tindall, Cllr Lawton, Cllr Kinnear all non-pecuniary for allotments. Cllr Lee pecuniary for an item on accounts. (DOI)

b) any requests for a dispensation. There were none

Min.2273...Clerk's update. Clerk has contacted YAS for advice regarding a second defibrillator. After discussion, Cllr Lawton reported that a site visit should have been asked for. Clerk will do this rather than accepting the verbal advice given by Yorkshire Ambulance Service which was confusing to say the least!

Min.2274...Acceptance of the Minutes of the meeting held on 11/04/2017

Cllr Thompson proposed acceptance and this was seconded by Cllr Tindall. Majority in favour as Cllr J Clark and Cllr Haxby were absent at the time.

Min.2275...Election of Officers. Please see attached sheet.

Min.2276...Correspondence

1...Keyingham Junior School invitation to Industry Day. No-one available to participate.

2...2 Copies of Ottringham Beacon. On table.

3...Application for Co-option to Council.

4...Fields in Trust. Passed to Cllr Lawton.

5...ERNLLCA newsletters. Circulated to all members.

6...Police Report. Noted

7...Crime Breakdown. 6-monthly. On table.

8...Poster for Thorngumbald for Nice2 Be Nice Charity. In notice board

9 ... Channel 4's Village of the year. Passed to Cllr Lawton.

Min.2277....Accounts.

Payments

Wages	£827-95
HAPS	£877-00 Gardening contract (new rate)
J.Lee	£350-00 reimbursed for lawnmower purchase
KCOM	£ 81-54 Paid by direct debit
J Pockley Ltd	£126-00 Lawn seed (Boyes Lane)
Brook Street (UK) Ltd	£ 91-58 Agency fees
AJACS	£420-60 Annual Audit fee
Shaw & Sons Ltd	£117-88 Exclusive Rights to Burial Certificates
Imprest	£ 44-41
Feeney Clean	£ 50-00 Bus shelter cleaning.

Total £2,986-96

Receipts	
½ ERYC precept	£20,000-00
Vikings rent 4/4	£ 250-00
½ allot. Rent +nrf	£ 33-00
Total	£20,283-00

Clerk advised that a cheque payment to Brook Street (UK) Ltd has been lost in transit and will be cancelled at HSBC on 10/05.

Cancellation fee of £10 charged by the Bank.

Letter of authorisation for bank signed by Clerk, Cllr Parsons & Cllr Lawton. Cheque 103644 cancelled & replaced with 103944.

Next set of cheques signed for 16/05,23/05,30/05/06,06/06/13/06

Accounts approved for payment by Cllr Tindall and seconded by Cllr J Clark. Majority in favour. Cllr Lee did not vote (DOI)

All members have received a copy of the internal Audit report prior to the Annual Return being submitted to the external auditor. All correct. Chairman thanked the Clerk for keeping the finances in order.

Requests for additional expenditure. a) Playing field committee requires £1,000 to widen the footpath at the Muga. Chairman pointed out that this will be a non-precept project b) Boyes Lane requested £700 for a picnic area trail plus £500 for a picnic bench, £180 for a camera and memory cards, c) £40 for a garden tractor jack and £50 for padlocks for container. Chairman asked for an update for the container.

Adjustments are being made and it is hope that it will delivered in June. Funding towards the container will come from a grant from EON (£6,000) Also £800-27 has been awarded from the Co-op Community Fund.

The cheque will be deposited in the PC Current a/c and ring fenced solely for the Boyes Lane Charity.

Clerk reminded members that invoices and receipts must be given to her in order to keep things above board.

Request for up to £25 be made available for flowers for the St Nicholas Church Flower festival. Clerk will make an arrangement. Proposed Cllr Tindall, seconded by Cllr Maxwell. All in favour.

Insurance renewal is due on 1st June. A review of insured items will be required very soon.

Min.2278...Developments.

17/01202/PLF Construct dormers to front and rear at 3 Eastfield Rd. No objections.

Min.2279...Sub-committees.

.1 Playing fields. The monthly playing field inspection report was given to the Clerk. The shackles on the tyre swing have been replaced.

.2 Allotments. Another resident has taken up half a plot. The tenant whose agreement was not re-issued has been given until 19th May to remove the fruit trees and tools from his plot. He has agreed to strim it.

Someone has removed the padlock on the water tap, which is annoying. Cllr Lawton will seek an alternative to enable hose pipes to be attached

3. Churchyard..No problems.

4. War Memorial. Cllr Lawton & Cllr Thompson have removed the poppy wreaths. Thank you to them.

5. Cemetery. Cllr Kinnear and Cllr J Clark will speak to a resident regarding a replacement tree in the cemetery.

6 Steets/Verges. The village walkabout will take place on 31/05. Cllr Tindall and Cllr Lawton will accompany the ERYC Team. Meet at the War Memorial at 09:45 Cllr D Clark is unable to join them. Cllr Kinnear has a list of items which need urgent attention.

.7 Boyes Lane. It is hoped that the container will be on site 14/15 June.

Min.2280 Village Plan. There has been no meeting, but the planters are being prepared with fresh plants.

Min 2281.Councillors Forum. Cllr Kinnear has contacted Estuary TV who are looking for village contributors to their program but has received no response.

A resident has asked why dogs cannot be allowed on the playing field. A councillor advised that this is a health & safety issue. Further discussion took place and was deferred until June meeting.

Meeting ended 8-30pm