

Minutes relating to a meeting of the Annual General Meeting of the Keyingham Parish Council which was held on Tuesday 10th May 2016 in the Church Rooms at 7-30pm.

This meeting will be recorded. No objections.

Present; Cllr D Clark, Cllr J Clark, Cllr L Haxby, Cllr D Kinnear (V.Chair), Cllr J Kinnear, Cllr R Lawton, Cllr S Moss, Cllr J Parsons (Chair) Cllr R Simpson, Cllr R Thompson, Cllr S Tindall.

Election of Chairman. Cllr J. Parsons Proposed by Cllr R. Thompson, Seconded by Cllr R Lawton. All in favour.

Election of Vice-Chairman. Cllr D. Kinnear Proposed by Cllr J Parsons, Seconded by Cllr R Simpson. All in Favour.

Apologies for absence; Cllr J Lee (holiday)

Members of public; none

Min.2141...Declarations of Interest (The Parish Council Model Code of Conduct Order 2012)) to record any declarations of interest by members on this Agenda.

Cllrs D.Kinnear, J Kinnear, R Lawton, S Tindall all pecuniary for Allotments.

Cllr R Simpson pecuniary should the Clerk's salary be debated. Also non-pecuniary as member of ERNLLCA executive committee.

b) Requests for a dispensation...none.

Min.2142...Clerk's Update. No queries from the Minutes. **a)** Copy of KBS funding application form. **b)** Agency confirming Mr Mike Williams employment, Tues and Thurs 3hrs each day. **c)** Reply sent to school re vehicle parking especially on junctions.

Chairman recommended that the New Standing Orders & Financial Regulations should be read and any other comments to be written down for inclusion before printing. They will need to be adopted at the June meeting.

Min.2143...Acceptance of Minutes of the Annual Parish Meeting held on 12/04/2016. Proposed acceptance Cllr Simpson Seconded Cllr J Kinnear. All in favour.

Min.2144...Election of Officers. Attached at end of Minutes.

Min.2145...Correspondence.

- 1..Fields in trust Passed to Cllr Lawton
2. ERNLLCA Newsletter. Circulated to all.
- 3..ERNLLCA Minutes . Passed to Cllr Thompson & Cllr Tindall.
- 4..Ottringham Beacons Mags. On table
- 5..E-mail from N Whitlam requesting Boyes Lane Charity No. in order to make a donation.
- 6..Acknowledgment from Historic England.
- 7..Request for 1/2 allotment. Sorted and fees paid
- 8..Anti Social behaviour 6 monthly report. Passed to Cllr Haxby.
- 9.. A1033 meeting in Hedon T/C on 17/05. Cllr Parsons will attend.
- 10..Save our Minor Injuries Unit. Leaflet in notice-board. Petitions collected and sent Graham Stuart MP
- 11..Request for additional lettering on Memorial. Granted.
- 12..Request to inter Baby's Ashes and place a plaque. Granted.
- 13.. E-mail from Mr Richard Renshaw thanking Cllr Thompson, Cllr Lawton & the Clerk for their assistance.
- 14..ERYC Affordable Housing Supplement Planning Doc. Noted.
- 15..Junior School industry Day. Cllr j Clark, Chairman & Clerk will attend
- 16..EON Funding. 1 rep. from P.C to sit on committee. Clerk will attend. App. Forms passed to Cllr D.Clark.
- 17..Grant Finder forms for Skipton Building Society. Passed to Cllr Lawton.
- 18..ERYC Commuted Sums. £6,480 granted to complete tarmac path near exercise equipment on Saltaugh Rd.
- 19.. Police reports for Keyingham. Noted Cllr Haxby read them out.
- 20..M&S grant funding info. Passed to Cllr Lawton.

Min.2146...Accounts**Payments**

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Wages	£ 814-47		
E.R.Supplies	32-40	Box black bags & 2 litter grabbers	
H.A.P.S	858-90	Gardening contract	
Zurich Municipal	1,437-48	Insurance renewal	
Kingston Communications	88-80	(inc.£18-50 calls) By D/D	
Imprest	55-57		
Brook Street (Uk) Ltd	85-68	Agency fees	
Total	3,373-30		
			Receipts
		ERYC 1/2 Precept	£19,000-00
		HMRC VAT refund	1,741-52
		Fewsters inter Ashes	150-00
		½ allot.fee + nrf	32-00
		Mr R Renshaw H/S fee	150-00
		Total	£21,073-52

A/Cs approved for payment Cllr R Thompson,

Seconded by Cllr D.Clark. All in favour.

1. Funding for M.U.G.A. Following discussion, Council was asked in principle to pay £57,472 plus VAT to proceed with this project. Proposed Cllr Lawton Seconded Cllr Tindall. All in favour. Cllr D Clark will contact the relevant web-site in order to obtain details on how to register the Parish Council on a contract finder list as any contract for goods costing over £25,000 must be registered according to new government guidelines.
2. If the Council were unsuccessful with the request for sufficient funding towards a second defibrillator for the other side of the village, Cllr Lawton enquired whether the Parish Council would top-up the difference. Seconded by Cllr J Kinnear. All in favour.
3. Clerk sought permission to be registered with the Freedom of Information Act in view of the information held on file. Fee is £35 per year. Proposed by Cllr Lawton, Seconded by Cllr Tindall. All in favour. Clerk will pay and be re-imbursed at the next meeting.
4. Clerk proposed that weekly cheques to the Employment Agency may be signed at this meeting and sent on receipt of the invoice each week. Chairman asked for approval from members. Proposed by Cllr Lawton, Seconded by Cllr Thompson. All in favour. Six cheques were signed (undated) and the invoice will be paid on receipt. Mr Williams has worked a week in hand.
- 5 Cllr Simpson asked for authorisation to spend up to £100 for copies of the new Standing Orders and Financial regulations. Proposed Cllr Haxby, seconded by Cllr Thompson. All in favour.
6. Cllr D Kinnear asked if the Clerk would write to ERYC asking them to replace 10 damaged bollards on the verges on Hull Rd. Clerk doubted that they would agree but would contact ERYC next day.
7. Clerk wishes to purchase 16 copies of the 2016 Good Councillors Guide from ERNLLCA. Proposed Chairman, Seconded by Cllr Thompson. All in favour.

Min.2147...Developments

16/01130/PLF..Erection of single-storey extension to rear at "Westcroft" Main Street.Full Planning Permission. No objections subject to neighbours agreement.

16/01150/PLF..Construction of dormer windows to front and single-storey extension to side following demolition of existing detached garage at 52 Owst Rd. Full Planning Permission. No objection subject to neighbours agreement.

16/01224/PLF Erection of conservatory to rear and a detached garage at "Briarwood" Hull Rd. Full Planning Permission. No objection subject to neighbours agreement.

Decisions from ERYC.16/00689/PLF. 4, Boyes Lane. Granted with 3 conditions

16/00657/PLF 21 Westerdale Close. Granted with 3 conditions

Min.2148..Subcommittee Updates

.1 Playing fields. There has been more graffiti on the youth shelter in the Saltaugh Rd. playing field. ERYC environmental informed Cllr Lawton that the “wrong rubbish” is being placed in the rubbish bins. It is hoped that work on the new tarmac path will begin in June. We are still awaiting delivery of the new rubbish bin.

.2 The Garth. No problems.

.3 Allotments. One new tenant has taken ½ plot. A former tenant still has old tyres on her plot in spite of earlier telephone calls asking for the removal. Clerk to send a “signed for” letter.

.4 Churchyard. No problems.

.5 Cemetery. Still waiting for stumps to be ground out. Planters to be re-filled with fresh compost and geraniums.

.6 War Memorial. No problems.

.7 Streets & Verges. Village very untidy with litter and dog mess. Clerk wished to thank resident Mr Kennedy for sweeping around the bus shelter at Hill Top and the War Memorial.

Residents are complaining about a stretch limousine which has been parked on many of the roads within the village.

Clerk to contact ERYC for repainting the road markings.

8. Boyes Lane. Cllr Lawton advised that a container has been offered to Boyes Lane Recreation Ground by the Ottringham Parish Council. To be removed by Boyes Lane Committee. Cllr Lawton thought it may cost between £300-£400 to move the trailer on which it sits. Chairman advised that no decision can be made this evening as it is finance. On Agenda for June meeting.

Min.2149...Village Plan. Cllr Haxby reported that the next meeting of the Environment Committee will take place on Wed.18th May in the Rainbow Room of the village institute.

The KBS committee will meet on Monday 16th May to distribute the remaining funds from the project.

Cllr Lawton has replanted the 1914-18 area on Hull Rd with fresh plants. The Environment group paid for this.

Min.2150...Vacancy for Co-option. No-one has come forward to become a Councillor. Brief notice to be placed in the Gazette mentioning this.

Min.2151...Councillors forum. Cllr Thompson is concerned that now the former junior school is up for sale, the clock/tower might be removed or destroyed once the property is sold. The restoration of the clock etc was paid for by the Parish Council and residents. Clerk will contact Assets Dept. to ask for an update.

Request by a councillor to make Station Rd and Ings Lane a one way system. Cars are still parking on double yellow lines at the side of the Co-op, and if a delivery van is parked on the road restricting access further on Ings Lane, vehicles are then reversing on to the main road which is dangerous.

Chairman advised that the possibility of a one-way system should be investigated.

Meeting closed 9-35pm